



# WEST BUTTERWICK PARISH COUNCIL

Clerk and RFO – Clare Boyall  
Tel: 07876194049

8 November 2021

To All members of the Parish Council

Dear Councillor

## **FULL COUNCIL MEETING OF WEST BUTTERWICK PARISH COUNCIL**

You are hereby summoned to attend the Full Council Meeting of West Butterwick Parish Council to be held at the Fred Wooffitt Memorial Hall, West Butterwick on Monday 15 November 2021 to commence at 7.00pm.

Yours sincerely

*C Boyall*

Clare Boyall  
Clerk

### **Public Forum at 7.00pm**

Public Forum: Members of the public are welcome to attend meetings of the council. Questions may be put to the council during the Public Forum (**which will be conducted at 7.00pm before the Council meeting**) after this time the public must refrain from speaking.

This council supports the right of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

### **Agenda Business to be conducted**

- |        |   |
|--------|---|
| 112/21 | To receive apologies for absence.   |
| 113/21 | To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. |
| 114/21 | To receive and adopt the minutes of the Full Council Meeting 18 October 2021.   |

- 115/21 Clerk's Report  
To receive a review of the Clerk's recorded actions from the previous minutes.  
For information only.
- 116/21 Chairperson's Announcements
- 117/21 Finance  
a To receive and resolve the accounts for payment as follows:
- |               |                  |        |
|---------------|------------------|--------|
| C Boyall      | Postage          | £7.56  |
| Cllr A Jones  | Village Planting | £60.77 |
| Cllr S Drakes | DBS Check        | £23.00 |
- b To receive and resolve financial report to 31 October 2021 (information previously circulated).
- 118/21 Santander Account  
To receive correspondence and resolve to transfer £2000 - resolved at 88/20 December 2020.
- 119/21 HSBC Account  
To receive correspondence regarding mandatory change to a business account and subsequent monthly charges.
- 120/21 Budget/Precept 2022/2023  
To discuss and resolve the budget and precept for 2022/2023 (information previously circulated).
- 121/21 Playground Inspection  
To receive the monthly report for the village playground.
- 122/21 Land Registration  
Carried forward from previous agenda.
- 123/21 Recreation Field  
To receive a request from the Village Hall for evidence of tenure and confirmation of permission to carry our work on the netting.
- 124/21 The Queens Platinum Jubilee  
Standard item.
- 12521 Surgery Roof  
To resolve whether action is needed. Item carried forward to this agenda.
- 126/21 Ward Councillor Report  
To receive a report from the Ward Councillor.
- 127/21 Correspondence  
a KCOM  
Request for a meeting to discuss full fibre roll out.

128/21 Highways, Footpaths and Street Lighting  
Councillors to report any issues.

129/21 Date and Time of Next Meeting  
To note the date and time of the next meeting as 20 December 2021 at 7 pm.

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

130/21 To resolve the Clerk's wage for October 2021.