

## WEST BUTTERWICK PARISH COUNCIL

Clerk Clare Boyall  
14 Hawthorne Avenue, Dunsville, Doncaster DN7 4DW  
Tel: 07876194049 email: clerk@westbutterwickpc.org.uk

9 January 2024

Dear Councillor

You are hereby summoned to a Full Council meeting of the West Butterwick Parish Council which will be held in the Fred Wooffitt Memorial Hall on **Monday 15 January 2024 at 7 pm.**

Yours faithfully

*C Boyall*

Clerk to the Council

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms, but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

No	Item	Proposer
01/01/24	<b>Public Participation Session</b> Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session (which will be conducted at 7.00 pm before the Council meeting) The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.	
01/01/24	<b>Apologies</b> To receive apologies and reasons for absence.	
03/01/24	<b>Declarations of Interest</b> To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)	
04/01/24	<b>Granting of Dispensations</b> (Code of Conduct, 2012)	
05/01/4	<b>Draft Minutes of the Full Council meeting held on 18 December 2023</b> To resolve the Draft Minutes of the Full Council meeting on 18 December 2023 (Copies of which have been previously circulated).	
06/01/24	<b>Chairperson's Items</b>	
07/01/24	<b>Clerk's Report</b> To receive the Clerks Report (Matters in progress – for information only).	
08/01/24	<b>Financial Report</b> To receive the Financial Report and Accounts for Payment (Local government Act 1972 s151 & Accounts and Audit Regulations 2003 as amended 2006)	
09/01/24	<b>Playground Inspection</b> To receive the report on the playground inspection.	

10/01/24	<p><b>Planning Permission Granted to Note</b>  <b>Application No:</b> PA/2023/1830  <b>Proposal:</b> The enlargement of existing windows and door apertures to the rear of the existing property and the installation of new PPC aluminium glazed units  <b>Site Location:</b> Baines Cottage, 89A West Street, West Butterwick, Scunthorpe, DN17 3LG</p>	
11/01/24	<p><b>Noticeboard Locks</b>  To receive a quotation for work on the noticeboard. Item carried forward from December agenda.</p>	JS
12/01/24	<p><b>Communication with Residents</b>  To consider how the Parish Council communicates with residents.</p>	JB
13/01/24	<p><b>Moles Recreation Field</b>  To receive information regarding moles on the recreation field.</p>	BH
14/01/24	<p><b>Correspondence to Note</b>  North Humber to High Marnham Grid Update Project  Keadby to Cottam and Keadby to West Burton Overhead Line Refurbishment  Humber and Wolds Rural Action Winter Newsletter</p>	
15/01/24	<p><b>Ward Councillor Report</b>  To receive a report from the Ward Councillor.</p>	
16/01/24	<p><b>Highways, Footpaths and Street Lighting</b>  To allow Councillors to report any issues with these areas.</p>	
17/01/24	<p><b>Date and Time of next meeting</b>  To note the date and time of the next meeting as Monday 19 February 2024 at 7 pm.</p> <p>Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.</p>	
18/01/24	<p><b>Clerk's Wage</b>  To resolve the Clerk's wage for December 2023.</p>	

Cheque	Recipient	Purpose	Nett Amount	VAT	Total
101527	C Boyall	Ink Cartridge	30.99	6.20	37.19
101528	C Boyall	December Salary			Confidential
101528	C Boyall	HMRC PAYE	14.80	0	14.80
101528	C Boyall	Mileage	11.70	0	11.70
101528	C Boyall	Home Office Allowance Jan-Mar	78.00	0	78.00
101529	West Butterwick Village Hall	Room Rental	187.25	0	187.25
DD	Sage One	Payroll Services	8.00	1.60	9.60