

WEST BUTTERWICK PARISH COUNCIL

Clerk Clare Boyall
Tel: 07876194049 email: clerk@westbutterwickpc.org.uk

12 February 2024

Dear Councillor

You are hereby summoned to a Full Council meeting of the West Butterwick Parish Council which will be held in the Fred Wooffitt Memorial Hall on **Monday 19 February 2024 at 7 pm.**

Yours faithfully

C Boyall

Clerk to the Council

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms, but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

No	Item	Proposer
	Ward Cllr Mitchell will be attending at 6.30 pm prior to the start of the meeting to give information regarding the bus services.	
08/02/24	Public Participation Session Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session (which will be conducted at 7.00 pm before the Council meeting) The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.	
09/02/24	Apologies To receive apologies and reasons for absence.	
10/02/24	Declarations of Interest To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)	
11/02/24	Granting of Dispensations (Code of Conduct, 2012)	
12/02/24	Draft Minutes of the Full Council meeting held on 15 January 2024 To resolve the Draft Minutes of the Full Council meeting on 15 January 2024 (Copies of which have been previously circulated).	
13/02/24	Chairperson's Items	
14/01/24	Clerk's Report To receive the Clerks Report (Matters in progress – for information only).	
15/02/24	Financial Report To receive the Financial Report and Accounts for Payment (Local government Act 1972 s151 & Accounts and Audit Regulations 2003 as amended 2006)	
16/02/24	Planning Permission Application No: PA/2024/86	

	<p>Proposal: Planning permission to erect first floor extension to existing garage to create first floor home office and gym Site Location: 26, West Street, West Butterwick, DN17 3LA</p>	
17/02/24	<p>Playground Inspection To receive the report on the playground inspection.</p>	
18/02/24	<p>Community Governance Review To receive the information regarding the above review and to consider the following points (information previously circulated):</p> <ul style="list-style-type: none"> • Does the council want to create, merge, alter or abolish the parish? • Does the council wish to amend the name of the parish? • What views does the council have on the electoral arrangements for the parish i.e. the ordinary year of election, council size, the number of councillors to be elected to the council and parish warding. • Does the council wish to be grouped with another parish under a common parish council or the de-grouping of parishes? 	
19/02/24	<p>Jubilee Surgery Lease To receive and resolve to approve the new lease for Jubilee Surgery (information previously circulated).</p>	
20/02/24	<p>Litter Bin Agreement 2024/2025 To receive and consider the Service Level Agreement for the recreation field (information previously circulated).</p>	
21/02/24	<p>Wooden Lamp Post Poppies To receive further information regarding the resident's offer to make the wooden poppies and the funding of this (information previously circulated).</p>	
22/02/24	<p>Publication Scheme To resolve the Publication Scheme (information previously circulated).</p>	
23/02/24	<p>Village Hall Room Rental To receive the information of the increase in room hire charges to £8 per hour for the meeting room and £10 per hour for the main hall from 1 April 2024.</p>	
24/02/24	<p>Recreation Field Moles To receive quotation for the treatment of moles on the recreation field (information previously circulated).</p>	
25/02/24	<p>Portrait of King Charles III To receive information and resolve whether to order a free portrait from the Government Scheme (information previously circulated).</p>	
26/02/24	<p>Open Spaces and Grass Verge Grass Cutting To receive information from the site meeting with Haxey's contractor and information regarding the contracted areas.</p>	
27/02/24	<p>Correspondence to Note ERNLLCA – Nomination for the Chair to attend a Buckingham Palace Garden Party. ERNLLCA – Training Guide N Lincs Council – Forthcoming meetings Hedgehog Highway Project Northern Powergrid Decarbonisation Workshop Invitation NATS Meeting Invitation</p>	
28/02/24	<p>Ward Councillor Report To receive a report from the Ward Councillor.</p>	

29/02/24	Highways, Footpaths and Street Lighting To allow Councillors to report any issues.	
30/02/24	Date and Time of the next meeting To note the date and time of the next meeting as Monday 18 March 2024 at 7 pm. Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.	
31/02/24	Clerk's Wage To resolve the Clerk's wage for January 2024.	

Cheque	Recipient	Purpose	Nett Amount	VAT	Total
101530	C Boyall	January Salary			Confidential
101530	C Boyall	HMRC PAYE	23.60	0	23.60
101530	C Boyall	Mileage	11.70	0	11.70
101530	C Boyall	Stationery	2.92	0.58	3.50
DD	Sage One	Payroll Services	8.00	1.60	9.60