

WEST BUTTERWICK PARISH COUNCIL

Clerk Clare Boyall
Tel: 07876194049 email: clerk@westbutterwickpc.org.uk

11 March 2024

Dear Councillor

You are hereby summoned to a Full Council meeting of the West Butterwick Parish Council which will be held in the Fred Wooffitt Memorial Hall on **Monday 18 March 2024 at 7 pm.**

Yours faithfully

C Boyall

Clerk to the Council

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms, but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

No	Item	Proposer
01/03/24	Public Participation Session Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session (which will be conducted at 7.00 pm before the Council meeting) The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.	
02/03/24	Apologies To receive apologies and reasons for absence.	
03/03/24	Declarations of Interest To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)	
04/03/24	Granting of Dispensations (Code of Conduct, 2012)	
05/03/24	Draft Minutes of the Finance Committee meeting held on 19 February 2024 To resolve the Draft Minutes of the Finance Committee meeting held on 19 February 2024 (Copies of which have been previously circulated).	
06/03/24	Draft Minutes of the Full Council meeting held on 19 February 2024 To resolve the Draft Minutes of the Full Council meeting held on 19 February 2024 (Copies of which have been previously circulated).	
07/03/24	Chairperson's Items	
08/03/24	Clerk's Report To receive the Clerks Report (Matters in progress – for information only).	
09/03/24	Financial Report To receive the Financial Report and Accounts for Payment (Local government Act 1972 s151 & Accounts and Audit Regulations 2003 as amended 2006)	

10/03/24	Asset Register To review the Asset Register and resolve to inspect the Parish Council's assets for 2024 (information previously circulated).
11/03/24	Section 137 (4) (a) Local Government Act 1972 To note that the figure has been increased to £10.81 for 2024/2025.
12/03/24	Public Procurement Thresholds To note the thresholds for public procurement have changed to £214,904 for goods and services and £5,336,937 for public works.
13/03/24	Planning Applications Granted to Note Application No: PA/2022/2125 Proposal: Planning permission to erect a new farm worker's dwelling. Site Location: Butterwick Grange Farm, Sand Road, West Butterwick, DN17 3LJ
14/03/24	Planning Applications to Note Application No: PA/2024/186 Proposal: Application to determine if prior approval is required for the installation of a 25m high lattice tower with six antenna apertures, four 600mm transmission dishes and seven equipment cabinets inside an 8m x 8m compound enclosed with a 2.1m palisade fence with access gate and development ancillary thereto Site Location: BELWOOD FARM, LAND NORTH OF RUSHCARR DRAIN, BELTON, SCUNTHORPE, DN9 1QW This application was dealt with under the Clerk's delegated responsibilities. Resolved: No Comment.
15/03/24	Playground Inspection To receive the report on the playground inspection.
16/03/24	D Day 80 Grant To note the offer of £250 and resolve to accept this grant.
17/03/24	Correspondence to Note Scunthorpe Sewage Treatment Works Improvements In Bloom Volunteer Celebration Invitation N Lincs Council – Forthcoming Meetings ERNLLCA – Training Mayoral Services – Farewell Mayor's afternoon tea.
18/03/24	Ward Councillor Report To receive a report from the Ward Councillor.
19/03/24	Highways, Footpaths and Street Lighting To allow Councillors to report any issues.
20/03/24	Date and Time of the Next Meeting To note the date and time of the next meeting as Monday 15 April 2024 at 7 pm. Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.
21/03/24	Clerk's Wage To resolve the Clerk's wage for February 2024.

Cheque	Recipient	Purpose	Nett Amount	VAT	Total
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101531	Scunthorpe Lawnmower Services	Cancelled chq			
101532	C Boyall	February Salary			Confidential
101532	C Boyall	HMRC PAYE	23.60	0	23.60
101532	C Boyall	Mileage	11.70	0	11.70
101533	C Barry	Replacement Chq 101521	208.00	0	208.00
101534	R A Fowler	Lawnmower Service	78.33	15.67	94.00
DD	Sage One	Payroll Services	8.00	1.60	9.60