

WEST BUTTERWICK PARISH COUNCIL

Clerk Clare Boyall
Tel: 07876194049 email: clerk@westbutterwickpc.org.uk

7 April 2025

Dear Councillor

You are hereby summoned to the Full Council meeting of the West Butterwick Parish Council which will be held in the Fred Wooffitt Memorial Hall on **Monday 14 April 2025 at 7 pm.**

Yours faithfully

C Boyall

Clerk to the Council

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms, but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

No	Item	Proposer
01/04/25	Public Participation Session Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session (which will be conducted at 7.00 pm before the Council meeting) The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.	
02/04/25	Apologies To receive apologies and reasons for absence.	
03/04/25	Declarations of Interest To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)	
04/04/25	Granting of Dispensations (Code of Conduct, 2012)	
05/04/25	Draft Minutes of the Full Council meeting held on 17 March 2025 To resolve the Draft Minutes of the Full Council meeting on 17 March 2025 (Copies of which have been previously circulated).	
06/04/25	Chairperson's Items To note the Chairperson's report.	
07/04/25	Clerk's Report To note the Clerks Report (Matters in progress – for information only).	
08/04/25	Financial Report To receive the Financial Report and Accounts for Payment (Local government Act 1972 s151 & Accounts and Audit Regulations 2003 as amended 2006). See appendix below.	

09/04/25	Planning Applications Application No: PA/2025/274 Proposal: Application to determine if prior approval is required for a proposed change of use of four agricultural building to eight dwellinghouse (Use Class C3) including partial demolition Site: Barns, West Street, West Butterwick	SD
10/04/25	Playground Inspection To receive the monthly report of the playground inspection (information previously circulated).	
11/04/25	Annual Playground Inspection Report To receive and consider the annual playground inspection report.	
12/04/25	Playing Field Rules of Use for Events To receive and resolve the Playing Field Rules for Use for Events and consider the 2025 scale of charges (information previously circulated).	
13/04/25	Health and Safety Playing Field To receive further information on the required signature of receipt for the grass cutting risk assessment.	
14/04/25	In Bloom 2025 To consider applying for this grant from N Lincs Council (information previously circulated).	
15/04/25	Booking Request Playing Field To receive a request for the booking of the playing field (information previously circulated).	
16/04/25	PCSO 20 Year Service Medal Petition To consider supporting this petition.	
17/04/25	Ward Councillor Report To receive a report from the Ward Councillor.	
18/04/25	Correspondence – to Note North Humber to High Marnham Consultation ERNLLCA – Commons Transport Select Committee Survey N Lincs Council – Forthcoming Meetings ERNLLCA – Training	
19/04/25	Highways, Footpaths and Street Lighting To allow Councillors to report any issues with highways, footpaths and street lighting.	
20/04/25	Date and Time of Next Meeting To note the date and time of the next meeting as Monday 1 May 2025 at 7 pm. Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.	
21/04/25	Clerk's Wage To resolve the Clerk's wage for April 2025.	

Payment Appendix

Cheque	Recipient	Purpose	Nett Amount	VAT	Total
101594	Cancelled				
101597	ERNLLCA	Training	20.00	4.00	24.00
101598	Thornhill Tractors	Large Mower Service	420.00	0	420.00

101599	C Boyall	April Salary		0	Confidential
101600	C Boyall	Mileage Mar and April (replacement Mar chq)	23.40	0	23.40
101600	C Boyall	Home Office Allowance April-June	78.00	0	78.00
101601	J W Bichen	Playing Field Hedge Cutting Replacement Chq	200.00	40.00	240.00
101602	CPRE	Best Kept Village 2025	40.00	0	40.00
101603	ERNLLCA	Annual Membership	504.46	0	504.46
101604	Scunthorpe Lawnmower Services	Service Small Lawnmower	86.33	17.27	103.60
101605	Playground Inspection Company	Annual Playground Inspection	112.00	22.40	134.40
DD	Sage One	Payroll Services	10.00	2.00	12.00