

WEST BUTTERWICK PARISH COUNCIL

Clerk Clare Boyall
Tel: 07876194049 email: clerk@westbutterwickpc.org.uk

10 June 2025

Dear Councillor

You are hereby summoned to the Full Council meeting of the West Butterwick Parish Council which will be held in the Fred Wooffitt Memorial Hall on **Monday 16 June 2025 at 7 pm.**

Yours faithfully

C Boyall

Clerk to the Council

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms, but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

No	Item	Proposer
01/06/25	Public Participation Session Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session (which will be conducted at 7.00 pm before the Council meeting) The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.	
02/06/25	Apologies To receive apologies and reasons for absence.	
03/06/25	Declarations of Interest To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)	
04/06/25	Granting of Dispensations (Code of Conduct, 2012)	
05/06/25	Draft Minutes of Finance Committee Meeting held on 14 April 2025 To resolve the draft minutes of the Finance Committee held on 14 April 2025 (Copies of which have been previously circulated).	
06/06/25	Draft Minutes of the Full Council meeting held on 1 May 2025 To resolve the Draft Minutes of the Full Council meeting on 1 May 2025 (Copies of which have been previously circulated).	
07/06/25	Chairperson's Items To note the Chairperson's report.	
08/06/25	Clerk's Report To note the Clerks Report (Matters in progress – for information only).	

09/06/25	Financial Report To receive the Financial Report and Accounts for Payment (Local government Act 1972 s151 & Accounts and Audit Regulations 2003 as amended 2006). See appendix below.	JM
10/06/25	Planning Applications Application No: PA/2025/658 Proposal: Application under the Overhead Lines (Exemption) (England & Wales) Regulations 2009 for the erection of a new 12m high H pole Site: land north of 84 North Street, West Butterwick, Scunthorpe, DN17 3JW	
11/06/25	To note this application was dealt with under the Council's Scheme of Delegation. No Comment.	
12/06/25	Playground Inspection (May and June) To receive the monthly report of the playground inspection (information previously circulated).	
13/06/25	Playground Inspection 2026 To consider a repeat inspection for 2026 at a cost of £117 plus VAT.	
14/06/25	ERNLLCA District Committee Representatives	
15/06/25	Condition of the Roads To discuss the information raised by a parishioner at the Annual Parish meeting.	
16/06/25	Playing Field Rules of Use To receive advice from ERNLLCA, examples of other Parish Council rules and resolve the Playing Field Rules for Use.	
17/06/25	Speed Indicator Device To note the reimbursement for the speed indicator device has been received and to receive information regarding the proposed installation.	
18/06/25	Casual Vacancy Co-option To receive applications and resolve to fill the casual vacancy on the Parish Council by co-option.	
19/06/25	Power Failures To receive information regarding the recent power failures.	
20/06/25	In Bloom Grant Offer To receive the offer of £250 excluding VAT from N Lincs Council and sign the acceptance form.	
21/06/25	N Lincs Council Local Plan Initial Engagement Consultation 2025 To receive information and resolve whether to respond to the consultation.	
22/06/25	Ward Councillor Report To receive a report from the Ward Councillor.	
23/06/25	Highways, Footpaths and Street Lighting To allow Councillors to report any issues with highways, footpaths and street lighting.	
24/06/25	Date and Time of Next Meeting To note the date and time of the next meeting as Monday 21 July 2025 at 7 pm. Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance	

25/06/25	<p>with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.</p> <p>Clerk's Wage To resolve the Clerk's wage for June 2025.</p>	
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Payment Appendix

Cheque	Recipient	Purpose	Nett Amount	VAT	Total
101611	Gallaghers	Annual Insurance	1899.71	0	1899.71
101612	C Boyall	June Salary		0	Confidential
101613	C Boyall	Home Office Allowance July-Sept	78.00	0	78.00
101614	C Boyall	Mileage	11.70	0	11.70
101615	HMRC	PAYE			Confidential
101616	A Fowler	Diesel for Mower	33.85	6.77	40.62
101617	West Butterwick Village Hall	Hire for VE Day	100.00	0	100.00
101618	Cllr B Harris	VE Day Refreshments	116.28	23.26	139.54
101618	Cllr B Harris	VE Day Refreshments	11.37	2.27	13.64
101619	Tunes	Plants and Compost	250.00	50.00	300.00
DD	Sage One	Payroll Services	10.00	2.00	12.00