

WEST BUTTERWICK PARISH COUNCIL

Clerk Clare Boyall
Tel: 07876194049 email: clerk@westbutterwickpc.org.uk

11 December 2025

Dear Councillor

You are hereby summoned to the Full Council meeting of the West Butterwick Parish Council which will be held in the Fred Wooffitt Memorial Hall on **Monday 15 December 2025 at 7 pm.**

Yours faithfully

C Boyall

Clerk to the Council

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms, but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

No	Item	Proposer
01/12/25	Public Participation Session Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session (which will be conducted at 7.00 pm before the Council meeting) The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.	
02/12/25	Apologies To receive apologies and reasons for absence.	
03/12/25	Declarations of Interest To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)	
04/12/25	Granting of Dispensations (Code of Conduct, 2012)	
05/12/25	Draft Minutes of the Full Council meeting held on 17 November 2025 To resolve the draft minutes of the Full Council meeting on 17 November 2025 (Copies of which have been previously circulated).	
06/12/25	Chairperson's Items To note the Chairperson's report.	
07/12/25	Clerk's Report To note the Clerks Report (Matters in progress – for information only).	
08/12/25	Financial Report To receive the Financial Report and Accounts for Payment (Local government Act 1972 s151 & Accounts and Audit Regulations 2003 as amended 2006). See appendix below.	
09/12/25	Planning Applications Application No: PA/2025/1452 Proposal: Planning permission for second-storey side and rear extension Site: 49 North Street, West Butterwick, DN17 3JR	

10/12/25	Planning Permission Granted To note that planning permission for application number P/2025/1242 has been granted.
11/12/25	Playground Inspection To receive the monthly report of the playground inspection.
12/12/25	Tree Inspection Report To consider the tree inspection report.
13/12/25	Greater Lincolnshire Reorganisation To note a proposal letter from Boston Borough, East Lindsey and South Holland District Councils regarding the Greater Lincolnshire Reorganisation.
14/12/25	Transfer of Grass Cutting Contract for 2026 To note the preliminary information from N Lincs Council regarding the grass cutting contract for 2026.
15/12/25	Noticeboard Repair To consider a quotation for the repair of the noticeboard.
16/12/25	N Lincs Council Statement of Community Involvement Adoption – Local Plan To consider the information regarding the Statement of Community Involvement Adoption
17/12/25	Playing Field Rules of Use To receive and consider the updated information from Cllr Fowler regarding the Playing Field Rules of Use.
18/12/25	Ward Councillor Report To receive a report from the Ward Councillor.
19/12/25	Highways, Footpaths and Street Lighting To allow Councillors to report any issues with highways, footpaths and street lighting in the parish.
20/12/25	Date and Time of Next Meeting To note the date and time of the next meeting as Monday 19 January 2026 at 7 pm.

Payment Appendix

Cheque	Recipient	Purpose	Nett Amount	VAT	Total
101647	R A Fowler	Diesel for Mower	51.04	10.21	61.25
101648	Staff	Salary December			Confidential
101649	C Boyall	Mileage	11.70	0	11.70
101649	C Boyall	Home Office Allowance Jan-Mar	78.00	0	78.00
101650	HMRC	PAYE			Confidential
101651	Lincolnshire Tree Services	Tree Inspection	480.00	96.00	576.00
101652	N Lincs Council	Litter Bin Agreement 2025 2026	523.12	104.62	627.74
DD	Sage One	Payroll Services	11.00	2.20	13.20