



# WEST BUTTERWICK PARISH COUNCIL

Clerk – Julie Barker  
Tel: 07533 182244

09 January 2018

To All members of the Parish Council

Dear Councillor

## **FULL COUNCIL MEETING OF WEST BUTTERWICK PARISH COUNCIL**

You are hereby summoned to attend the Full Council Meeting of West Butterwick Parish Council to be held at Fred Wooffitt Memorial Hall, West Butterwick on Monday 15 January 2018 to commence at 7.00pm.

Yours sincerely

*JF Barker*

Julie Barker  
Clerk

### **Public Forum at 7.00pm**

Public Forum: Members of the public are welcome to attend meetings of the council. Questions may be put to the council during the Public Forum (**which will be conducted at 7.00pm before the Council meeting**) after this time the public must refrain from speaking.

This council supports the right of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

### **Agenda Business to be conducted**

1. To receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
3. To receive and adopt the minutes of the Full Council Meeting held on 18 December 2017.
4. To receive and adopt the minutes of the Extraordinary Meeting held on 29 November 2017.

5. Sean Brennan, North Lincolnshire Council Planning Department to discuss the plans for the flood defences on the River Trent at West Butterwick
6. Clerk's report
  - a. To receive a review of the Clerk's recorded actions from the previous minutes – see attached reports. Discuss any items arising from the Action Plan
7. Chair's Announcements
8. Finance
  - a. To receive and resolve the accounts for payment as follows:
 

Village Hall	Hall Hire	£129.00
JF Barker	Wages	£184.58
  - b. To receive and resolve financial report to 31 December 2017. See attached report
  - c. Bank Mandate
    - i. To resolve to remove Amanda Jolly from HSBC bank mandate
    - ii. To resolve to elect a Councillor to the HSBC bank mandate
9. To discuss and resolve the option of reducing the grant scheme currently in place
10. To elect a Safe Guarding Officer
11. To adopt the Child Protection Policy
12. To discuss items for the village newsletter
13. Highways, Footpaths and Street Lighting
  - a. Councillor's to report any issues

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

14. To receive and adopt the minutes of the Full Council Meeting, Schedule 12a held on 20 November 2017