



WEST BUTTERWICK PARISH COUNCIL

Clerk – Clare Boyall
Tel: 07876194049

8 May 2018

To All members of the Parish Council

Dear Councillor

ANNUAL FULL COUNCIL MEETING OF WEST BUTTERWICK PARISH COUNCIL

You are hereby summoned to attend the Full Council Meeting of West Butterwick Parish Council to be held at Fred Wooffitt Memorial Hall, West Butterwick on Monday 21 May 2018 to commence after the annual assembly meeting.

Yours sincerely

C. Boyall

Clare Boyall
Clerk

Public Forum at 7.00pm

Public Forum: Members of the public are welcome to attend meetings of the council. Questions may be put to the council during the Public Forum (**which will be conducted after the annual assembly and before the Council meeting**) after this time the public must refrain from speaking.

This council supports the right of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

Agenda Business to be conducted

1. To receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
3. Election of Chairman 2018/2019
4. Election of Vice Chairman 2018/2019

5. Review of Declaration of Interests
6. Appointment of Finance Committee Members
7. Appointment of Personnel Committee Members
8. Appointment of Footpath Officer
9. Appointment of Parish Council Representative on the Village Hall Committee
10. To Review and approve the Standing Orders
11. To Review and approve the Equal Opportunities Policy
12. To Review and approve the Child Protection/Safeguarding Policy
13. To Review and approve the Health and Safety Policy
14. To Review and approve the Vulnerable Adults Policy
15. To receive and adopt the minutes of the Full Council Meeting held on 16 April 2018
16. Clerk's report
 - a. To receive a review of the Clerk's recorded actions from the previous minutes – see attached reports. Discuss any items arising from the Action Plan
17. Chair's Announcements
18. Finance
 - a. To receive and resolve the accounts for payment as follows:

JF Barker	Wages	£54.30
C Boyall	Wages and Expenses	£242.11
Smith of Derby	Clock Repair	£180.00
Zurich Municipal	Insurance	£1535.35
Better Gardens	x 2 invoices	£232.00
To resolve the cutting	schedule for this year	
ILCA Course	SLCC	£118.80
19. To Resolve to adopt the Financial Regulations
20. To review the Emergency Plan
21. Paths Partnership
 - For discussion
22. Playground Inspection
 - Receive the monthly report for the village playground

23. GDPR Information

Receive any new information regarding the new regulation

24. Best Kept Village

To resolve to enter the competition.

25 Planning Permission

PA/2018/711	Planning permission to erect an agricultural storage building Field No 7478 off North Street, West Butterwick http://www.planning.northlincs.gov.uk/plan?ref=PA/2018/711
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26 Planning Permission Granted

PA/2018/455	Planning Permission to erect a single storey extension to the rear and replacement of detached garage 12 West Street West Butterwick DN17 3LA
PA/2018/522	Planning Permission to raise the roof line for roof conversion 50 West Street West Butterwick DN17 3LE

27 Correspondence

28 Highways, Footpaths and Street Lighting

a. Councillor's to report any issues