



WEST BUTTERWICK PARISH COUNCIL

Clerk and RFO – Clare Boyall
Tel: 07876194049

10 September 2018

To All members of the Parish Council

Dear Councillor

FULL COUNCIL MEETING OF WEST BUTTERWICK PARISH COUNCIL

You are hereby summoned to attend the Full Council Meeting of West Butterwick Parish Council to be held at Fred Wooffitt Memorial Hall, West Butterwick on Monday 15 October 2018 to commence at 7.00pm.

Yours sincerely

C. Boyall

Clare Boyall
Clerk

Public Forum at 7.00pm

Public Forum: Members of the public are welcome to attend meetings of the council. Questions may be put to the council during the Public Forum (**which will be conducted at 7.00pm before the Council meeting**) after this time the public must refrain from speaking.

This council supports the right of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

Agenda Business to be conducted

95/18 To receive apologies for absence

96/18 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

97/18 To receive and adopt the minutes of the Full Council Meeting held on 17 September 2018.

98/18 To receive and adopt the minutes of the Finance Committee Meeting held on 10 September 2018.

99/18 Clerk's report

- a. To receive a review of the Clerk's recorded actions from the previous minutes – see attached reports. Discuss any items arising from the Action Plan.

100/18 Chair's Announcements

101/18 Finance

- a. To receive and resolve the accounts for payment as follows:

Staff	Wages, exps and Home Office	£416.52
Better Gardens	Churchyard Grass	£116.00
<u>HSBC</u>		
Income		£0
Total expenditure to be agreed		£532.52
Balance after agreed expenditure		<u>£7852.25</u>

- b. To receive and resolve financial report to 30 September 2018. See attached report

102/18 Emergency Plan

For discussion and review of replies.

103/18 Playground Inspection

Receive the monthly report for the village playground

104/18 GDPR Information

- a Letter from Surveillance Camera Commissioner England and Wales. See Attached

105/18 Planning Permission

None

106/18 Planning Permission Granted

PA/2018/1314	Planning permission for the demolition of existing conservatory and erection of side and rear extension and front porch canopy West Hill House 61 North Street West Butterwick.
PA/2018/1599	Planning permission for listed building consent to replace windows 5 North Street West Butterwick.

107/18 Correspondence

- a Clerk and Councillor standards training 27 November or 4 December 2018 Civic Centre.

108/18 Highways, Footpaths and Street Lighting

- a. Councillor's to report any issues