



WEST BUTTERWICK PARISH COUNCIL

Clerk and RFO – Clare Boyall

Tel: 07876194049

14 November 2018

To All members of the Parish Council

Dear Councillor

FULL COUNCIL MEETING OF WEST BUTTERWICK PARISH COUNCIL

You are hereby summoned to attend the Full Council Meeting of West Butterwick Parish Council to be held at Fred Wooffitt Memorial Hall, West Butterwick on Monday 19 November 2018 to commence at 7.00pm.

Yours sincerely

C. Boyall

Clare Boyall

Clerk

Public Forum at 7.00pm

Public Forum: Members of the public are welcome to attend meetings of the council. Questions may be put to the council during the Public Forum (**which will be conducted at 7.00pm before the Council meeting**) after this time the public must refrain from speaking.

This council supports the right of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

Agenda Business to be conducted

114/18 To receive apologies for absence

115/18 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

116/18 To receive and adopt the minutes of the Full Council Meeting held on 15 October 2018.

117/18 To receive and adopt the minutes of the Finance Committee Meeting held on 29 October 2018.

118/18 Clerk's report

- a. To receive a review of the Clerk's recorded actions from the previous minutes – see attached reports. Discuss any items arising from the Action Plan.

119/18 Chair's Announcements

120/18 Finance

- a. To receive and resolve the accounts for payment as follows:

Staff	Wages and Expenses	£294.67
Better Gardens	Churchyard Grass	£116.00
C J Enterprises	Playground Repair	£10.00
J W Bichen	Hedge Cutting	£192.00
Cllr A Jones	Poppy Cascade	£117.35
<u>HSBC</u>		
Income		£1250.00
Total expenditure to be agreed		£730.02

Balance after agreed expenditure £8215.03

- b. To receive and resolve financial report to 31 October 2018. See attached report

121/18 Annual Budget

To resolve to accept the annual budget for 2019/2020. See attached.

122/18 Precept 2019/2020

To discuss and resolve the annual precept. See Finance Meeting minutes 29 October 2018.

123/18 Emergency Plan

To resolve the Emergency Plan.

124/18 Playground Inspection

Receive the monthly report for the village playground

125/18 GDPR Information

- a. Letter from Surveillance Camera Commissioner England and Wales. See Attached

126/18 Planning Permission

None

127/18 Planning Permission Granted

PA/2018/1359	Planning permission for the change of use of a barn to a 2 bedroomed dwelling rear of 30 North Street West Butterwick.
PA/2018/1644	Planning permission for a single storey rear extension 24 Park View Terrace West Butterwick.
PA/2018/1645	Planning permission for a single storey rear extension 22 Park View Terrace West Butterwick.

128/18 Correspondence

a. Roadworks notification

North Street will be closed on 16 December between 8 am and 6 pm by Cadent Gas at a point between R C Fowler and Coggon Bros.

129/18 Highways, Footpaths and Street Lighting

a. Councillor's to report any issues