



# WEST BUTTERWICK PARISH COUNCIL

Clerk and RFO – Clare Boyall

Tel: 07876194049

11 December 2018

To All members of the Parish Council

Dear Councillor

## **FULL COUNCIL MEETING OF WEST BUTTERWICK PARISH COUNCIL**

You are hereby summoned to attend the Full Council Meeting of West Butterwick Parish Council to be held at Fred Wooffitt Memorial Hall, West Butterwick on Monday 17 December 2018 to commence at 7.00pm.

Yours sincerely

*C. Boyall*

Clare Boyall

Clerk

### **Public Forum at 7.00pm**

Public Forum: Members of the public are welcome to attend meetings of the council. Questions may be put to the council during the Public Forum (**which will be conducted at 7.00pm before the Council meeting**) after this time the public must refrain from speaking.

This council supports the right of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

### **Agenda Business to be conducted**

130/18 To receive apologies for absence

131/18 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

132/18 To receive and adopt the minutes of the Full Council Meeting held on 19 November 2018.

133/18 Clerk's report

- a. To receive a review of the Clerk's recorded actions from the previous minutes – see attached reports. Discuss any items arising from the Action Plan.

134/18 Chair's Announcements

135/18 Finance

- a. To receive and resolve the accounts for payment as follows:

Staff	Wages, Exp and Home Off	£291.82
Cllr A Jones	Winter Planting	£76.93
Cllr J Marshall	Poppy Wreath	£17.00
Smith Of Derby	Clock Service	£180.00
<u>HSBC</u>		
Income		£236.50
Total expenditure to be agreed		£565.75

Balance after agreed expenditure £8080.58

- b. To receive and resolve financial report to 30 November 2018. See attached report

136/18 Surgery Lease

See attached email.

137/18 Playground Inspection

Receive the monthly report for the village playground

138/18 GDPR Information

None

139/18 Planning Permission

PA/2018/2244	Outline planning permission to erect a dwelling and garage land north of 43 North Street West Butterwick
--------------	--

140/18 Planning Permission Granted

None

141/18 Correspondence

142/18 Highways, Footpaths and Street Lighting

- a. Councillor's to report any issues