



WEST BUTTERWICK PARISH COUNCIL

Clerk and RFO – Clare Boyall
Tel: 07876194049

15 January 2019

To All members of the Parish Council

Dear Councillor

FULL COUNCIL MEETING OF WEST BUTTERWICK PARISH COUNCIL

You are hereby summoned to attend the Full Council Meeting of West Butterwick Parish Council to be held at Fred Wooffitt Memorial Hall, West Butterwick on Monday 21 January 2019 to commence at 7.00pm.

Yours sincerely

C Boyall

Clare Boyall
Clerk

Public Forum at 7.00pm

Public Forum: Members of the public are welcome to attend meetings of the council. Questions may be put to the council during the Public Forum (**which will be conducted at 7.00pm before the Council meeting**) after this time the public must refrain from speaking.

This council supports the right of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

Agenda Business to be conducted

146/18 To receive apologies for absence

147/18 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

148/18 To receive and adopt the minutes of the Full Council Meeting held on 17 December 2018.

149/18 Clerk's report

- a. To receive a review of the Clerk's recorded actions from the previous minutes – see attached reports. Discuss any items arising from the Action Plan.

150/18 Chair's Announcements

151/18 Finance

- a. To receive and resolve the accounts for payment as follows:

Staff	Wages and expense	£216.12
Cllr S Baines	Playground Signs	£60.00
WB Village Hall	Hire	£169.00
<u>HSBC</u>		
Income		£0
Total expenditure to be agreed		£445.12

Balance after agreed expenditure £7490.26

- b. To receive and resolve financial report to 31 December 2018. See attached report.
c. St Mary's Church Clock
Quotation for the software for the control gear. £1366 plus VAT.

152/18 Playground Inspection

Receive the monthly report for the village playground.

153/18 Planning Permission

PA/2018/2318	Planning permission to erect a single storey rear extension 1 Ulyett Lane West Butterwick
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Extension of time to submit comments for the above application agreed with the Planning Department.

154/18 Planning Permission Granted

None

155/18 Correspondence

- a Road Closure
31 March 2019 North Street 8 am to 6 pm. Cadent Gas.
b Operation London Bridge
Email from Vision ICT regarding the website and proposed plans following the death of Her Majesty Queen Elizabeth II.

156/18 Highways, Footpaths and Street Lighting

- a. Councillor's to report any issues

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

157/18 To consider the Clerk's pay scale.