



# WEST BUTTERWICK PARISH COUNCIL

Clerk and RFO – Clare Boyall  
Tel: 07876194049

11 February 2019

To All members of the Parish Council

Dear Councillor

## **FULL COUNCIL MEETING OF WEST BUTTERWICK PARISH COUNCIL**

You are hereby summoned to attend the Full Council Meeting of West Butterwick Parish Council to be held at Fred Wooffitt Memorial Hall, West Butterwick on Monday 18 February 2019 to commence at 7.00pm.

Yours sincerely

*C Boyall*

Clare Boyall  
Clerk

### **Public Forum at 7.00pm**

Public Forum: Members of the public are welcome to attend meetings of the council. Questions may be put to the council during the Public Forum (**which will be conducted at 7.00pm before the Council meeting**) after this time the public must refrain from speaking.

This council supports the right of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

### **Agenda Business to be conducted**

158/19 To receive apologies for absence

159/19 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

160/19 To receive and adopt the minutes of the Full Council Meeting held on 21 January 2019.

161/19 To receive and adopt the minutes of the Full Council Meeting held on 21 January 2019a.

162/19 Clerk's report

- a. To receive a review of the Clerk's recorded actions from the previous minutes – see attached reports. Discuss any items arising from the Action Plan.

163/19 Chair's Announcements

164/19 Finance

- a. To receive and resolve the accounts for payment as follows:

Staff	Wages and expenses	Confidential
N Lincs Council	Service Level Agreement Dog Bins	£234.00

<u>HSBC</u>		
Income		£1250

- b. To receive and resolve financial report to 31 January 2019. See attached report.
- c. Service Agreement Smith of Derby  
£732 plus VAT for 5 years or £465 plus VAT for 3 years. An annual contract will be at a cost of £172 plus VAT.

166/19 To resolve to sign the new lease for the Jubilee Surgery

167/19 Playground Inspection

Receive the monthly report for the village playground.

168/19 Planning Permission

None

169/19 Planning Permission Granted

None

170/19 Correspondence

- a. Local Government Act 1982 Sex Establishment Policy  
Review planned information can be found at <https://www.northlincs.gov.uk/jobs-business-and-regeneration/licensing/licensing-policies/>.
- b. Email from John White Chair of Alkborough Parish Council. Offer to attend a meeting regarding Paths Partnership.
- c. Road Closure  
North Street 12-15 March 2019 8 am to 5 pm

171/19 Highways, Footpaths and Street Lighting

- a. Councillor's to report any issues

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

172/19 To resolve clerk's wages for January 2019