



WEST BUTTERWICK PARISH COUNCIL

Clerk and RFO – Clare Boyall

Tel: 07876194049

12 March 2019

To All members of the Parish Council

Dear Councillor

FULL COUNCIL MEETING OF WEST BUTTERWICK PARISH COUNCIL

You are hereby summoned to attend the Full Council Meeting of West Butterwick Parish Council to be held at Fred Wooffitt Memorial Hall, West Butterwick on Monday 18 March 2019 to commence at 7.00pm.

Yours sincerely

C Boyall

Clare Boyall
Clerk

Public Forum at 7.00pm

Public Forum: Members of the public are welcome to attend meetings of the council. Questions may be put to the council during the Public Forum (**which will be conducted at 7.00pm before the Council meeting**) after this time the public must refrain from speaking.

This council supports the right of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

Agenda Business to be conducted

173/19 To receive apologies for absence

174/19 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

175/19 To receive and adopt the minutes of the Full Council Meeting held on 18 February 2019.

176/19 Clerk's report

- a. To receive a review of the Clerk's recorded actions from the previous minutes – see attached reports. Discuss any items arising from the Action Plan.

177/19 Chair's Announcements

178/19 Finance

- a. To receive and resolve the accounts for payment as follows:

Staff	Wages and expenses	Confidential
Smith of Debry	Service Agreement	£878.40
<u>HSBC</u>		
Income		£162.54

- b. To receive and resolve financial report to 28 February 2019. See attached report.
c. Santander Account
To discuss and resolve to change the postal address of the account. To review signatory arrangements for this account.
d. New Accounts Spreadsheet
To resolve to adopt the new accounts spreadsheet. Example attached.

179/19 Newsletter

To discuss the contents of the newsletter. Draft attached.

180/19 Playground Inspection

Receive the monthly report for the village playground.

181/19 Planning Permission

PA/2019/320	Planning permission to erect general purpose agricultural building and potato store, including hard standing and ancillary site works Field 7478, Land North West Of, North Street, West Butterwick Mr Coggon
PA/2019/376	Application for approval of all reserved matters pursuant to outline planning permission PA/2016/1365 for the erection of two detached dwellings Land between 56 and 60 North Street, West Butterwick, DN17 3JR Mr N Betts

182/19 Planning Permission Granted

None

183/19 Correspondence

- a. Best Kept Village
Invitation to participate cost to PC £40

184/19 Highways, Footpaths and Street Lighting

- a. Councillor's to report any issues

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

185/19 To resolve clerk's wages and expenses for February 2019

Clerk's Wage and expenses for January 2019 £247.24

HSBC available bank balance after total agreed expenditure £6903.23