



WEST BUTTERWICK PARISH COUNCIL

Clerk and RFO – Clare Boyall
Tel: 07876194049

10 June 2019

To All members of the Parish Council

Dear Councillor

FULL COUNCIL MEETING OF WEST BUTTERWICK PARISH COUNCIL

You are hereby summoned to attend the Full Council Meeting of West Butterwick Parish Council to be held at Fred Wooffitt Memorial Hall, West Butterwick on Monday 17 June 2019 to commence at 7.00pm.

Yours sincerely

C. Boyall

Clare Boyall
Clerk

Public Forum at 7.00pm

Public Forum: Members of the public are welcome to attend meetings of the council. Questions may be put to the council during the Public Forum (**which will be conducted at 7.00pm before the Council meeting**) after this time the public must refrain from speaking.

This council supports the right of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

Agenda Business to be conducted

40/19 To receive apologies for absence

41/19 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

42/19 To receive and adopt the minutes of the Annual Full Council Meeting held on 13 May 2019.

43/19 Clerk's Report

To receive a review of the Clerk's recorded actions from the previous minutes – see attached reports. Discuss any items arising from the Action Plan.

44/19 Chair's Announcements

45/19 Finance

a. To receive and resolve the accounts for payment as follows:

Staff	Wages and expenses	Confidential
CJ Enterprises	Picnic Bench Painting	£68.00
Symes Bains Broomer	Surgery Lease	£300.00
B Brooks	Internal Audit	£300.00
Better Gardens	Grass Cutting x 3	£348.00
<u>HSBC</u>		
Income		£1790.00

b. To receive and resolve financial report to 31 May 2019. See attached report.

46/19 Playground Inspection

Receive the monthly report for the village playground.

47/19 Planning Permission

None.

48/19 Planning Permission Granted

PA/2019/376	Erection of 2 detached dwellings on land between 56 and 60 North Street, West Butterwick Mr N Betts
PA/2019/533	Erection of a single storey rear extension 3 St Christopher's Meadow, West Butterwick Mr and Mrs Howarth

49/19 Recreation Field Bench

To discuss the purchase of a new bench for the recreation field.

50/19 Portacabins West Butterwick Village Hall

CLlr Harris

51/19 Noticeboard

To resolve what style of noticeboard is required – information previously circulated.

52/19 To Appoint 2 Representatives for ERNLLCA

Carried over from previous meeting.

53/19 Correspondence

a Forthcoming Meetings Poster

b CPRE – Judging will take place between 20 July and 2 August 2019 this year.

54/19 Highways, Footpaths and Street Lighting

Councillor's to report any issues

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

55/19 To resolve clerk's wages and expenses for May 2019