



WEST BUTTERWICK PARISH COUNCIL

Clerk and RFO – Clare Boyall
Tel: 07876194049

9 June 2020

To All members of the Parish Council

Dear Councillor

FULL COUNCIL MEETING OF WEST BUTTERWICK PARISH COUNCIL

You are hereby summoned to attend the Full Council Meeting of West Butterwick Parish Council to be held at via Skype on Monday 15 June 2020 to commence at 7.00pm.

Yours sincerely

C Boyall

Clare Boyall
Clerk

Public Forum at 7.00pm

Public Forum: Members of the public are welcome to attend meetings of the council. Questions may be put to the council during the Public Forum (**which will be conducted at 7.00pm before the Council meeting**) after this time the public must refrain from speaking.

This council supports the right of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

Agenda Business to be conducted

- 1/20 To receive apologies for absence.
- 2/20 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 3/10 To receive and adopt the minutes of the Full Council Meeting held on 16 March 2020.
- 4/20 Clerk's Report
To receive a review of the Clerk's recorded actions from the previous minutes. For information only.

5/20 Chair's Announcements

6/20 Finance

a To receive and resolve the accounts for payment as follows:

Staff	Wage March	Confidential
Staff	Home Office Allowance	£54.00
Staff	Postage	£10.15
Better Gardens	Grass Cutting	£145.00
J W Bichen	Hedge Trimming	£192.00
WB Village Hall	Reimburse for Mower Service	£350.00
Symes Bains Broomer	Solicitor's Fees	£4500.00
Staff	Postage	£4.08
ERNLLCA	Annual Membership	£403.82
Staff	Wage April	Confidential
B Wren	Mower Repair	£993.60
WB Village Hall	Snooker Table Insurance	£5.61
Better Gardens	Rec Field and Grass Cutting	£680.00
Zurich Insurance	Annual Insurance	£1643.06
Staff	Inc in Home Office Allowance	£24.00
Staff	Postage	£8.99
Better Gardens	Grass Cutting	£435.00
B Brooks	Annual Internal Audit	£300.00

b To receive and resolve financial report to 31 May 2020. See attached report.

c To Approve the General Governance Accounting Statement Section 1.

d To Approve the General Governance Accounting Statement Section 2.

e To Approve the Certificate of Exemption.

7/20 Playground Inspection

a Receive the monthly report for the village playground.

8/20 Planning Applications

PA/2020/675	Application for approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline application PA/2019/1932 dated 10/02/2020 to erect a dwelling - AMENDED DRAWINGS - Elevations & Block Plan, Floor Plans, Internal and External 3D Images Land north of Manderlay, 56 North Street, West Butterwick, DN17 3JW Mr Will Moore
PA/2020/788	Planning permission for extension and alterations to the property including the erection of a two-storey rear extension, boundary treatments formulation of new entrance and openings 7 West Street, West Butterwick, DN17 3JZ Mr Hunt

9/20 The Fleet

To receive and discuss any further information received.

10/20 Village Planting

To resolve whether to purchase plants for the village planters. Cllr Jones.

11/20 Correspondence

Letter from Community Grants regarding VE Day Celebration Grant (previously circulated)

12/20 Highways, Footpaths and Street Lighting

Councillor's to report any issues.

13/20 Date and Time of Next Meeting

To note the date and time of the next meeting as 20 July 2020 at 7 pm.

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

14/20 To resolve the Clerk's wage for May 2020