



# WEST BUTTERWICK PARISH COUNCIL

**Clerk and RFO – Clare Boyall**  
**Tel: 07876194049**

15 September 2020

To All members of the Parish Council

Dear Councillor

## **FULL COUNCIL MEETING OF WEST BUTTERWICK PARISH COUNCIL**

You are hereby summoned to attend the Full Council Meeting of West Butterwick Parish Council to be held at via Skype on Monday 21 September 2020 to commence at 7.00pm.

Yours sincerely

*C Boyall*

Clare Boyall  
Clerk

### **Public Forum at 7.00pm**

Public Forum: Members of the public are welcome to attend meetings of the council. Questions may be put to the council during the Public Forum (**which will be conducted at 7.00pm before the Council meeting**) after this time the public must refrain from speaking.

This council supports the right of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

### **Agenda Business to be conducted**

29/20 To receive apologies for absence.

30/20 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

31/10 To receive and adopt the minutes of the Full Council Meeting held on 20 July 2020.

32/20 Clerk's Report

To receive a review of the Clerk's recorded actions from the previous minutes. For information only.

33/20 Chair's Announcements

34/20 Finance

a To receive and resolve the accounts for payment as follows:

Better Gardens	Grass Cutting 1/7/20, 15/7/20, 29/7/20	£435.00
C Boyall	Postage	£7.80
C Boyall	Microsoft 365 Annual Subscription	£79.99
Vision ICT	Annual Maintenance	£150.00
ICO	General Data Protection Regulations	£40.00
C Boyall	Home Office Allowance Oct-Dec	£78.00
C Boyall	Stationery	£2.85
C Boyall	Postage	£3.90

b To receive and resolve financial report to 31 August 2020. See attached report.

35/20 Playground Inspection

a Receive the monthly report for the village playground.

b Playground Inspection Report Findings

To review and resolve remedial work still to be carried out including signage (Information previously circulated)

36/20 Planning Applications

PA/2020/750	Notification in accordance with Regulation 5 of the Electronic Communications Code (Conditions and Restrictions) (Amendment) Regulations 2017 to erect a 10 metre wooden pole Jubilee Surgery, School Lane, West Butterwick, DN17 3LB  Letter received that N Lincs Council have no objections
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To receive further information on the above copy planning application.

37/20 The Fleet

To receive and discuss any further information received.

38/20 GDPR – CCTV

To review and resolve which Cllrs will view any CCTV footage as and when required and that DBS checks are required.

39/20 Planter West Street

To receive further information.

40/20 Sewage Leak Dyke

To receive information. Cllr Broome.

41/20 Correspondence

a Email regarding land behind Christopher's Meadow (Information previously circulated)

42/20 Highways, Footpaths and Street Lighting  
Councillor's to report any issues.

43/20 Date and Time of Next Meeting  
To note the date and time of the next meeting as 2020 at 7 pm.

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

44/20 To resolve the Clerk's wage for July and August 2020 and note the National pay award 20/21 (information previously circulated)