



WEST BUTTERWICK PARISH COUNCIL

MINUTES OF WEST BUTTERWICK PARISH COUNCIL MEETING held via Skype on 15 March 2021

Present: Vice Chair Cllr A Jones (Acting Chair), Cllr S Drakes, Cllr A Broome, Cllr Harris, Cllr Fowler, Cllr Marshall, Cllr Baines and Ward Cllr Rose.

Officer in attendance: Clare Boyall Clerk and RFO

Public: No members of the public present.

125/21 To receive apologies for absence.

Cllr Shadlock.

126/21 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None.

127/21 To confirm the minutes of the Full Council meeting held on 15 February 2021 are a true and correct record of which took place.

Resolved – The minutes of the Full Council meeting on 15 February 2021 were signed as a true and correct record. Proposed Cllr Harris, seconded Cllr Drakes.

Cllr Marshall entered the meeting.

128/21 Clerk's Report

- a The Clerk has not heard anything further regarding the Millennium footpath surface and the re-instatement of the Millennium Footpath sign. She will request an update.
- b The water access covers have been reported to Yorkshire Water.
- c The Clerk has reported the flooding on North Street and has been advised that a tanker will attend to clear the gullies.
- d The Clerk has attended the end of year and audit finance training.
- e The raised drains at the junction of Christopher's Meadow and West Street have been reported. Highways have been in contact to advise that the road is not adopted yet and they will contact the builder to rectify the issues before they will adopt the highway.

129/21 Chair's Announcements

None.

130/21 Finance

- a **Resolved:** The following cheques were approved for payment:
Proposed Cllr Harris, seconded Cllr Fowler.

Payee	Detail	Amount
C Boyall	Postage	£7.47
Play Inspection Company	Playground Inspection	£114.00

- b To receive the financial report to 28 February 2021.
Proposed Cllr Drakes, seconded Cllr Fowler.

It was **resolved** to accept the financial report to 28 February 2020.

- c To Review and approve the Financial Regulations
Proposed Cllr Harris, seconded Cllr Drakes.

It was **resolved** to adopt the Financial Regulations.

- d To Review and approve the Financial Risk Assessment
Proposed Cllr Fowler, seconded Cllr Drakes.

It was **resolved** to adopt the Financial Risk Assessment.

- e To Review and approve the Asset Register
Proposed Cllr Harris, seconded Cllr Fowler.

It was **resolved** to approve the Asset Register.

131/21 Planning Application

PA/2021/335	Planning permission to erect a two-storey garage block with store above. Newlands Farm, Newlands Lane, Epworth, Nr Doncaster, DN9 1JA Mr A Lindley
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Noted. No observations.

132/21 Planning Permission Granted

PA/2020/1993	Planning permission to erect a two-storey side extension at 81 Parklands, West Butterwick, SCUNTHORPE, DN17 3LF
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Noted.

133/21 Playground Inspection

Cllr Jones advised that he would deal with item "a" and "b" together.

An inspection has taken place. All play equipment is in good condition. The signage mentioned in the inspection report was installed just after the inspection took place. The moss is still present near the MUGA. Cllr Fowler will speak to Better Gardens. The inspection report mentioned that a swing was missing. This swing had been removed due to Covid but has now been re-installed. The report mentioned that a swing was rotated but Cllr Fowler advised that this had been done children and he has remedied this. Cllr Fowler has tightened the springer handles. Bolt caps are needed for some of the equipment. Cllr Fowler will let the Clerk have the size needed and she will get a quotation.

- c Cllr Harris proposed to request a repeat inspection for the play area next year, seconded by Cllr Baines.

It was **resolved** to order a repeat inspection for 2022.

d

134/21 Kissing Gate Recreation Field

Clrs Fowler, Jones and Broome have completed this work. Cllr Fowler will use the remaining wood for under one of the picnic tables. Cllr Fowler to supply the Clerk with receipts.

It was resolved that the Kissing Gate entrance ground be concreted.

135/21 Land Registration

This was discussed at length. Cllr Harris has investigated land on the Land Registry site and other sites. The Clerk will contact the renters of the land in Owston Ferry and Westwoodside.

136/21 Spring in Bloom Grant

Cllr Drakes proposed to accept the quotation from Amberol and submit the claim for the grant, seconded by Cllr Marshall.

It was **resolved** to accept the quotation from Amberol and submit the claim for the grant.

137/21 Best Kept Village 2021

This was discussed at length. Cllr Drakes will place information on the village Facebook page. The Clerk will

Cllr Harris proposed to enter the competition, seconded by Cllr Drakes. The Clerk will compile a poster for the noticeboards once Cllrs have supplied information they wish to be included. This item to be kept on the agenda.

It was **resolved** to enter the Best Kept Village competition.

138/21 Planning for Return to Face to Face Meetings

The Clerk advised that face to face meetings are still due to resume on 7 May. For the safety of the Clerk and Cllrs the Clerk suggested that policies are reviewed before this date as NALC have advised to keep face to face meetings as short as possible. Cllrs felt that reviewing policies over a number of meetings was appropriate.

139/21 Ward Councillor Report

Cllr Rose reported that 60 acres of development land will be created with the work taking place at the M181 northern roundabout.

£21 million of funding has been secured for Scunthorpe. £10 million has been earmarked for Scunthorpe High Street, £1 million for an urban park behind the library and £1 million for rural transport which will enable the Just Go transport to be enhanced.

There has been an Isle of Axholme clean up initiative started by a resident in Belton. N Lincs Council will supply equipment for this. Cllr Shadlock is co-ordinating in West Butterwick.

Enforcement action is being taken on 11 West Street with regard to vehicular access and the structures.

140/21 Correspondence

- a Email from Humberside and South Yorkshire ACF
Cllr Marshall will supply the Clerk with information on the war graves in West Butterwick to pass on to the ACF.

141/21 Highways, Footpaths and Street Lighting

None.

142/21 Date and Time of Next Meeting

It was noted that the next meeting of the Parish Council will be held on 19 April 2021.

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

143/21 To resolve the Clerk's wage and expenses for February 2021.

It was **resolved** to approve the Clerk's wage for February 2021. Proposed Cllr Harris, seconded Cllr Baines.

Meeting closed at 8.43 pm.

Signature	Date
Designation	