



WEST BUTTERWICK PARISH COUNCIL

MINUTES OF WEST BUTTERWICK PARISH COUNCIL MEETING held at Fred Wooffitt Memorial Hall, West Butterwick on 21 June 2021

Present: Cllr J Shadlock (Chair), Cllr S Drakes, Cllr J Marshall, Cllr A Fowler, Cllr Harris, Cllr Broome and Ward Cllr Rose.

Officer in attendance: Clare Boyall Clerk and RFO

Public: 1 Member of the public.

A member of the public spoke on the subject of the fence on the recreation field.

33/21 To receive apologies for absence

Cllr Jones.

34/21 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Fowler 40/21 PA/2021/852 and 38/21

Cllr Harris 38/21

35/21 To receive and adopt the minutes of the Full Council meeting held on 17 May 2021

Cllr Fowler advised that item no 22/21 should read Planning Permission Refused. Cllr Fowler proposed that the minutes of the Full Council meeting held on 17 May 2021 be signed and accepted after the above correction, seconded by Cllr Harris.

It was **resolved** that the minutes of the Full Council meeting held on 17 May 2021 be signed and accepted as a true record after the correction.

36/21 Clerk's Report

- a The new Public Rights of Way Officer is on sick leave at the moment and therefore several items are on hold until he returns.
- b The overhanging trees on Ulyett Lane have been reported to N Lincs Council. These will be dealt with when they establish whose trees they are and at the end of nesting season.
- c No reply has been received as yet from Rev Wilson.
- d The pothole outside 75 West Street has been reported to N Lincs Council.
- e The confusing road signs at the top of Parklands have been reported to N Lincs Council.

37/21 Chair's Announcements

Cllr Shadlock reported that there had been a recent issue with footballs from the football

teams going over the fence into gardens that border the recreation field. The Village Hall Committee require the Parish Council's permission to apply for planning permission to increase the height of the existing fence. The Village Hall are hoping to apply for a grant to cover the cost of this work. Cllr Fowler and Cllr Harris declared an interest and therefore took no part in this item. Cllr Drakes proposed to give the Village Hall Committee permission to apply for planning permission, seconded by Cllr Broome.

It was **resolved** to give WB Village Hall permission to apply for planning permission to increase the height of the existing fence.

38/21 Finance

Cllr Broome asked if other quotations for annual insurance had been obtained. The Clerk advised that the Parish Council had resolved to enter into a 5-year agreement with Zurich Insurance in order to obtain a cheaper price and that there are 3 years left of this agreement.

a **Resolved:** Following cheques were approved for payment:
Proposed Cllr Marshall, seconded by Cllr Drakes.

Payee	Detail	Amount
C Boyall	Postage	£8.88
C Boyall	Home Office Allowance	£78.00
A Jones	Village Planting	186.44
Viking Trees	Tree Removal	£600.00
B Brooks	Annual Internal Audit	£300.00
Zurich Insurance	Annual Renewal	£1682.51
WB Village Hall	Snooker Table Insurance	£6.00
C J Enterprises	Picnic Bench Refurb x1	£156.00

b To receive the financial report . **Resolved.** Proposed Cllr Harris, seconded by Cllr Drakes.

c To Approve the General Governance Statement Section 1
Cllr Harris proposed to approve the General Governance Accounting Statement Section 1, seconded by Cllr Fowler.

It was **resolved** to approve the General Governance Accounting Statement Section 1.

d To Approve the Accounting Statement Section 2
Cllr Harris proposed to approve the Accounting Statement Section 2, seconded by Cllr Marshall.

It was **resolved** to approve the Accounting Statement Section 2.

e To Approve the Certificate of Exemption
Cllr Drakes proposed to approve the Certificate of Exemption, seconded by Cllr Harris.

It was **resolved** to approve the Certificate of Exemption.

39/21 Service Level Agreement Litter/Dog Bins Recreation Field

Cllr Jones has completed a site visit with N Lincs Council. The Cllrs will empty the bins situated at the playground, and 2 on the MUGA. This will be done by rota amongst all the

Cllrs. Cllrs will remove the dog waste stickers on these 3 bins. Cllr Fowler proposed to order black bin bags for these bins, seconded by Cllr Shadlock. Delivery will be made to Cllr Shadlock.

It was **resolved** to purchase black bin bags for the bins on the recreation field.

40/21 Planning Applications

PA/2021/692	Planning permission to erect dwelling including demolition of existing dwelling South Ewsters Cottage, Owston Ferry Road, West Butterwick, DN17 3JX
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This application was added on to the agenda due to the lack of reply from the Case Officer. This application has since been refused.

PA/2021/852	Planning application to vary condition 1 of PA2019/1314 to allow for gabled roof plot 2, former site of 23 North Street, West Butterwick, DN17 3JR
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No observations.

PA/2021/1022	Proposed erection of single storey rear extension with associated internal alterations. Main entrance relocated to side elevation, dwelling re-rendered, and windows changed. 23 West Street, West Butterwick, DN17 3JZ
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No observations.

PA/2021/822	Planning permission to erect four detached dwellings with associated accesses and parking including demolition of existing buildings Land off School Lane and Farm Lane, West Butterwick
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This was discussed at length. Councillors have no objection to this development but the following observations. Plot 1 is out of character to the other 3 properties. The Parish Council requests that restrictions be put in place for heavy goods vehicles at times when children are arriving and leaving the school.

PA/2021/1064	Planning permission to erect a single-storey rear extension and make internal alterations (following removal of existing sunroom) 16 North Street, West Butterwick, DN17 3JW
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No observations.

41/21 Planning Permission Granted

PA/2021/522	Planning application to vary condition 5 of PA/2019/1413 for the erection of replacement dwelling following demolition of existing plus demolition of barns and erection of three further houses with appearance, landscaping and scale reserved for subsequent approval Former site of 23, North Street, West Butterwick, DN17 3JR
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Noted.

42/21 Playground Inspection

An inspection has taken place. The south gate of the MUGA requires tightening. Cllr Fowler will look at this when he fits the new nets. The zipwire cable cover is stable. The baby swing hinges are rusting and will be monitored. 1 of the picnic benches has been refurbished and the other one has been taken away.

43/21 Moss Removal around MUGA

Cllr Fowler has spoken to a contractor and a spray has been recommended. The cost of 20L is £94.15 which will be sufficient for the whole area. Cllr Shadlock resolved to purchase this spray, seconded by Cllr Drakes.

It was **resolved** to purchase moss removal spray at a cost of £94.15.

44/21 Land Registration

No further information available.

45/21 Best Kept Village

This was discussed. Judging will take place between the last 2 weeks of July and the first week of August. Cllrs will arrange a litter pick in July. The Clerk advised that there are areas that were noted on the previous competition that may require some attention eg the War Memorial. Cllrs felt that a working party was not needed.

46/21 CCTV Provision

This was discussed. Cllr Drakes proposed to accept the quotation for £350 plus VAT to re-site the existing cameras, seconded by Cllr Broome.

It was **resolved** to accept the quotation to re-site the existing CCTV cameras at a cost of £350 plus VAT.

47/21 To Elect 2 ERNLLCA Representatives

Cllr Drakes and Cllr Jones will be the council's ERNLLCA representatives.

48/21 Electoral Review of North Lincolnshire Council

Noted. No comments at this time.

49/21 Ward Councillor Report

Ward Cllr Rose advised that the Chief Executive of N Lincs Council has resigned.

Over 1000 fines for littering have been issued. Many of these were littering from cars.

It is hoped that there will be more CCTV cameras for laybys installed.

There has been a problem with people booking the Just GO bus and either not turning up or cancelling with short notice.

Issues raised by the Resident's Panel include safety on the roads, crime and antisocial behaviour.

There is now a national database for defib machines and therefore emergency services are aware of where the machines are. The defib machine at the Village Hall was last checked on 18 June 2021.

50/21 Correspondence

a Road closure 24 hours Owston Ferry Road by Norther Powergrid on 5 August 2021

Noted. Ward Cllr Rose will look into where on this road will be closed.

51/21 Highways, Footpaths and Street Lighting

- a Cllr Shadlock reported that the trees on The Fleet are sprouting at the bottom. The Clerk will obtain quotations for this work.
- b A resident has sent an email advising that a street light pole between 15 and 17 West Street is rusted and potentially dangerous. The Clerk will report this.
- c Cllr Harris reported that the grass verges into the village are extremely high. Ward Cllr Rose reported that these are cut twice per year and that it has been an extremely bad spring for the rapid rate of grass growth. He has a meeting regarding grass cutting this week.
- d Cllr Broome reported that the general condition of the roads was poor throughout the village.

52/21 Date and Time of Next Meeting

19 July 2021 at 7 pm. Noted.

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

53/21 To Resolve the Clerk's wage for May 2021

It was **resolved** to approve the Clerk's wage for May. Proposed Cllr Harris, seconded Cllr Drakes.

Meeting closed at 20.30 pm

Signature	Date
Designation	