

WEST BUTTERWICK PARISH COUNCIL

These are the Minutes of Full Council Meeting of the West Butterwick Parish Council held at Fred Wooffitt Memorial Hall, West Butterwick on 15 January 2024.

In Attendance: Cllr Drakes (Chair), Cllr Brown, Cllr Fowler, Cllr Harris, Cllr Marshall, Cllr McManus, Cllr Shadlock and Ward Cllr Rose

Clare Boyall Clerk and Responsible Financial Officer

0 Member of the Public

	Item	Prop
01/01/24	Public Participation Session None present.	
02/01/24	Apologies Cllr Nixon.	
03/01/24	Declarations of Interest None.	
04/01/24	Granting of Dispensations (Code of Conduct, 2012) None.	
05/01/24	Draft Minutes of the Full Council meeting held on 18 December 2023 Cllr Fowler pointed out that the re-entry of Cllr Brown to the meeting room was not minuted. Cllr McManus proposed that the draft minutes of the Full Council meeting held on 18 December 2023 be accepted as a true record following the addition of Cllr Brown re-entering the meeting room, seconded by Cllr Marshall. All in favour. It was resolved that the draft minutes of the Full Council meeting held on 18 December 2023 be accepted as a true record following the addition of Cllr Brown re-entering the meeting room.	
06/01/24	Chairperson's Items None.	
07/01/24	Clerk's Report An apology has been received that Footpath 127 sign has not been re-instated. This will be done as soon as possible. The documentation and payment have been sent to the solicitor regarding the lease of Jubilee Surgery. The Precept has been submitted to N Lincs Council. The resident has been informed that Cllr Fowler will take the mower for the service to reduce the costs. Haxey Parish Council have been informed that Cllr Shadlock will meet with their new contractor who is cutting the open spaces and grass verges. The training for Cllr Brown was fully booked but the Clerk will send on any information regarding similar training when it is offered again.	

Cllr McManus' suggestion of a full covered bus stop outside 67-69 West Street was sent to Ward Cllr Kennedy.

Ward Cllr Mitchell has been invited to a Parish Council meeting and will be attending on 19 February 2024.

The pothole outside 46 North Street has been reported again. Advice received stated that a ticket had already been generated.

The D Day 80 grant documentation has been compiled and submitted to N Lincs Council.

08/01/24 Financial Report

Cheque	Recipient	Purpose	Total
101527	C Boyall	Ink Cartridge	37.19
101528	C Boyall	December Salary	Confidential
101528	C Boyall	HMRC PAYE	14.80
101528	C Boyall	Mileage	11.70
101528	C Boyall	Home Office Allowance Jan-Mar	78.00
101529	West Butterwick Village Hall	Room Rental 2023	187.25
DD	Sage One	Payroll Services	9.60

Cllr Drakes proposed that the financial report be accepted and the cheques for payment should be signed, seconded by Cllr Shadlock. All in favour.

It was **resolved** that the financial report be accepted and the cheques for payment should be signed.

09/01/24 Playground Inspection

Cllr Nixon not present at the meeting.

10/01/24 Planning Permission Granted to Note

Application No: PA/2023/1830

Proposal: The enlargement of existing windows and door apertures to the rear of the existing property and the installation of new PPC aluminium glazed units

Site Location: Baines Cottage, 89A West Street, West Butterwick, Scunthorpe, DN17 3LG

Cllr Harris Proposed to note the granted planning permission, seconded by Cllr Marshall. All in favour.

It was **resolved** to note the granted planning permission.

11/01/24 Noticeboard Locks

Cllr Shadlock stated that the contractor had repaired 1 of the noticeboards free of charge but the quotation for the repair of the other noticeboard on North Street was £50. Cllr Fowler proposed to accept the quotation and have the noticeboard repaired at a cost of £50, seconded by Cllr Marshall. All in favour.

It was **resolved** to accept the quotation and have the noticeboard repaired at a cost of £50.

JS

12/01/24	<p>Communication with Residents Cllr Brown advised that residents do not always know what the Parish Council are responsible for and what the Parish Council can do. She stated that perhaps the Parish Council could communicate with residents more and via an e-newsletter. This was discussed. Some Cllrs felt that a paper newsletter was preferable. Items for the newsletter should be given to the Clerk prior to the next meeting.</p>	JB
13/01/24	<p>Moles Recreation Field Cllr Harris advised that there were mole hills present in the corner of the recreation field. Clerk will obtain a quotation.</p>	BH
14/01/24	<p>Correspondence to Note North Humber to High Marnham Grid Update Project Keadby to Cottam and Keadby to West Burton Overhead Line Refurbishment Humber and Wolds Rural Action Winter Newsletter</p> <p>Cllr Fowler proposed to note the correspondence, seconded by Cllr Brown. All in favour.</p> <p>It was resolved to note the correspondence.</p>	
15/01/24	<p>Ward Councillor Report Ward Cllr Rose advised that discussions between Highways department and the bus company have taken place. The Greater Lincolnshire consultation will be open until 21 January 2024. If any Cllrs have any suggestions for bus stops to move to full bus shelters, there is still time to send these on to the Ward Cllrs. The Planning Committee at North Lincs Council have recently approved the battery storage unit at Keadby.</p>	
16/01/24	<p>Highways, Footpaths and Street Lighting Cllr Shadlock stated that the trees on West Street are still causing an issue and N Lincs Council have not cut the branches back. Clerk to update the previous submission to N Lincs Council.</p> <p>Cllr Shadlock stated the plant pot on The Fleet could perhaps be disguised. Cllr Marshall stated that she had included plants in the grant quotation that would be planted around the plant pot to serve this purpose. Cllr Marshall will visit the resident who lives behind the plant pot to advise him of this.</p> <p>Cllr Harris reported that the gulleys/drains outside the Vicarage, 39 and 42 are blocked again. Clerk to re-report.</p> <p>Cllr Harris reported that the pothole has not been fixed outside 46 North Street. Clerk to update the submission to N Lincs Council.</p> <p>Cllr McManus advised that the kerbsides have grass in them and debris which is exacerbating flooding issues on West Street. Clerk to report.</p>	
17/01/24	<p>Date and Time of next meeting The next Full Parish Council meeting will take place on 19 February 2024 at 7 pm in the Fred Woofitt Memorial Hall.</p> <p>Noted.</p> <p>Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with</p>	

<p>18/01/24</p>	<p>the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.</p> <p>Clerk's Wage Cllr Marshall proposed to approve the Clerk's wage for December, seconded by Cllr Shadlock. All in favour.</p> <p>It was resolved to approve the Clerk's wage.</p> <p>Meeting finished at 8.15 pm.</p>	