

WEST BUTTERWICK PARISH COUNCIL

These are the Minutes of Full Council Meeting of the West Butterwick Parish Council held at Fred Wooffitt Memorial Hall, West Butterwick on 18 March 2024.

In Attendance: Cllr Brown, Cllr Fowler, Cllr Harris, Cllr McManus, Cllr Marshall, Cllr Shadlock (Vice Chair) and Ward Cllr Kennedy.

Clare Boyall Clerk and Responsible Financial Officer

0 Member of the Public

	Item	Prop
01/03/24	Public Participation Session None present.	
02/03/24	Apologies Cllr Drakes.	
03/03/24	Declarations of Interest Cllr Fowler 09/03/24	
04/03/24	Granting of Dispensations (Code of Conduct, 2012) None.	
05/03/24	Draft Minutes of the Finance Committee meeting held on 19 February 2024 Cllr Harris proposed that the draft minutes of the Finance Committee meeting held on 19 February 2024 be accepted as a true record, seconded by Cllr Fowler. All in favour. It was resolved that the draft minutes of the Finance Committee meeting held on 19 February 2024 be accepted as a true record.	
06/03/24	Draft Minutes of the Full Council meeting held on 19 February 2024 Cllr Shadlock proposed that the draft minutes of the Full Council meeting held on 19 February 2024 be accepted as a true record, seconded by Cllr Harris. All in favour. It was resolved that the draft minutes of the Full Council meeting held on 19 February 2024 be accepted as a true record.	
07/03/24	Chairperson's Items None.	
08/03/24	Clerk's Report The lease has been sent to the practice by the solicitor. The contractor has completed his work on removing the moles from the playing field. The resident has been advised that the resident who offered to pay for materials for the wooden poppies will contact them. The D Day 80 grant has been approved. The acceptance form will be returned, and invoices are required to be sent to N Lincs Council by the end of June. Cllrs to supply the Clerk with invoices.	

The sustainable planting grant has been approved. The acceptance form will be returned, and invoices are required to be sent to N Lincs Council by the end of June. Cllrs to supply the Clerk with invoices.

The litterbin agreement has been signed and returned to N Lincs Council.

The Parish Council's responses to the Community Governance review have been returned to N Lincs Council.

Haxey Parish Council's Clerk has been contacted regarding the grass verges on Parklands and Ulyett Lane. She will speak to their contractor.

Investigations have taken place into a new bank account. Unity Trust bank seems to be the best option for Parish Councils. This will be added to an agenda after April.

PKF Littlejohn have sent the documentation for this year's annual audit. Work will now begin on this.

An email has been received regarding the Turbary in Haxey. Cllrs are happy to leave this to the Clerk to liaise with Haxey's Clerk.

09/03/24 Financial Report

Cheque	Recipient	Purpose	Total
101531	Scunthorpe Lawnmower Services	Chq Cancelled	
101532	C Boyall	February Salary	Confidential
101532	C Boyall	HMRC PAYE	23.60
101530	C Boyall	Mileage	11.70
101530	C Barry	Replacement Chq 101521	208.00
101531	R A Fowler	Lawnmower Service	94.00
DD	Sage One	Payroll Services	9.60

Cllr Fowler proposed that the financial report be accepted and the cheques for payment should be signed, seconded by Cllr Marshall. All in favour.

It was **resolved** that the financial report be accepted and the cheques for payment should be signed.

10/03/24 Asset Register

Cllr Shadlock proposed to approve the Asset Register. Some of the assets have been inspected already, others will be inspected in the next few days and Cllrs will let the Clerk know when these have been done.

11/03/24 Section 137 (4) (a) Local Government Act 1972

Cllr Fowler proposed to note that the figure has been increased to £10.81 for 2024/2025, seconded by Cllr Marshall. All in favour.

It was **resolved** to note that the figure has been increased to £10.81 for 2024/2025.

12/03/24 Public Procurement Thresholds

Cllr Fowler proposed to note the thresholds for public procurement have changed to £214,904 for goods and services and £5,336,937 for public works, seconded by Cllr Marshall. All in favour.

<p>13/03/24</p>	<p>It was resolved to note the thresholds for public procurement have changed to £214,904 for goods and services and £5,336,937 for public works.</p> <p>Planning Applications Granted to Note Application No: PA/2022/2125 Proposal: Planning permission to erect a new farm worker's dwelling. Site Location: Butterwick Grange Farm, Sand Road, West Butterwick, DN17 3LJ</p> <p>Cllr Harris proposed to note the granted planning application, seconded by Cllr Marshall. All in favour.</p> <p>It was resolved to note the granted planning application.</p>	
<p>14/03/24</p>	<p>Planning Applications to Note Application No: PA/2024/186 Proposal: Application to determine if prior approval is required for the installation of a 25m high lattice tower with six antenna apertures, four 600mm transmission dishes and seven equipment cabinets inside an 8m x 8m compound enclosed with a 2.1m palisade fence with access gate and development ancillary thereto Site Location: BELWOOD FARM, LAND NORTH OF RUSHCARR DRAIN, BELTON, SCUNTHORPE, DN9 1QW</p> <p>This application was dealt with under the Clerk's delegated responsibilities.</p> <p>Resolved: No Comment.</p> <p>Cllr Harris proposed to note the resolution under the Clerk's delegated responsibilities, seconded by Cllr Brown. All in favour.</p> <p>It was resolved to note the resolution under the Clerk's delegated responsibilities.</p>	
<p>15/03/24</p>	<p>Playground Inspection Cllr Nixon not present. Cllr McManus will perform an inspection.</p>	
<p>16/03/24</p>	<p>D Day 80 Grant Cllrs should provide the Clerk with invoices to claim this grant. Cllr Marshall proposed to note that £250 has been awarded, seconded by Cllr Shadlock. All in favour.</p> <p>It was resolved to note that £250 has been awarded.</p>	
<p>17/03/24</p>	<p>Correspondence to Note Scunthorpe Sewage Treatment Works Improvements In Bloom Volunteer Celebration Invitation N Lincs Council – Forthcoming Meetings ERNLLCA – Training Mayoral Services – Farewell Mayor's afternoon tea.</p> <p>Cllr Marshall proposed to note the correspondence, seconded by Cllr Brown. All in favour.</p> <p>It was resolved to note the correspondence.</p>	
<p>18/03/24</p>	<p>Ward Councillor Report Ward Cllr Kennedy advised that the only thing of note to report was that the council voted in favour of Mayoral Devolution.</p>	

<p>19/03/24</p>	<p>Highways, Footpaths and Street Lighting Cllr Shadlock reported that the grasscrete had not been installed as yet on Parklands. Ward Cllr Kennedy will look into this.</p> <p>Cllr Harris reported that there was a pothole outside 34 North Street.</p> <p>Cllr McManus reported that the road has dipped/sunk outside 10 West Street.</p> <p>Clerk to send the Parish Council's thanks for the grass cutting of the verges by Haxey's contractor that has taken place recently. Advise Ulyett Lane verge missed.</p>	
<p>20/03/24</p>	<p>Date and Time of next Meeting The next Full Parish Council meeting will take place on 15 April 2024 at 7 pm in the Fred Woofitt Memorial Hall.</p> <p>Noted.</p> <p>Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.</p>	
<p>21/03/24</p>	<p>Clerk's Wage Cllr Harris proposed to approve the Clerk's wage for February, seconded by Cllr Marshall. All in favour.</p> <p>It was resolved to approve the Clerk's wage.</p> <p>Meeting finished at 7.42 pm.</p>	