

WEST BUTTERWICK PARISH COUNCIL

These are the Minutes of the Finance Committee Meeting of the West Butterwick Parish Council held at Fred Wooffitt Memorial Hall, West Butterwick on 21 July 2025.

In Attendance: Cllr Drakes (Chair), Cllr Brown and Cllr Harris.

Clare Boyall Clerk and Responsible Financial Officer

0 Member of the Public

	Item	Prop
1	Public Participation Session None.	
2	Apologies Cllr Fowler.	
3	Declarations of Interest None.	
4	Granting of Dispensations (Code of Conduct 2012) None.	
5	Budget	
5.1	Cllr Drakes proposed to note that the Parish Council were overbudget for the year ending 2024/2025 by £1439.12, seconded by Cllr Brown. All in favour. Resolved.	
5.2	Cllr Drakes proposed to note the budget position for 2025/2026 as of 30 June 2025 and closely monitor this, seconded by Cllr Brown. All in favour. Resolved.	
6	Verification of Bank Reconciliation Cllr Harris performed verification of the bank reconciliation, and 3 financial items were checked and confirmed that the financial statement and payments were correct.	
7	Date and Time of next meeting 20 October 2025 at 6.30 pm. Meeting closed at 6.45 pm	