

**WEST BUTTERWICK PARISH COUNCIL**

These are the Minutes of the Finance Committee Meeting of the West Butterwick Parish Council held at Fred Wooffitt Memorial Hall, West Butterwick on 21 July 2025.

**In Attendance:** Cllr Drakes (Chair), Cllr Brown and Cllr Harris.

Clare Boyall Clerk and Responsible Financial Officer

0 Member of the Public

	Item	Prop
1	<b>Public Participation Session</b> None.	
2	<b>Apologies</b> Cllr Fowler.	
3	<b>Declarations of Interest</b> None.	
4	<b>Granting of Dispensations (Code of Conduct 2012)</b> None.	
5	<b>Budget</b>	
5.1	Cllr Drakes proposed to note that the Parish Council were overbudget for the year ending 2024/2025 by £1439.12, seconded by Cllr Brown. All in favour. <b>Resolved.</b>	
5.2	Cllr Drakes proposed to note the budget position for 2025/2026 as of 30 June 2025 and closely monitor this, seconded by Cllr Brown. All in favour. <b>Resolved.</b>	
6	<b>Verification of Bank Reconciliation</b> Cllr Harris performed verification of the bank reconciliation, and 3 financial items were checked and confirmed that the financial statement and payments were correct.	
7	<b>Date and Time of next meeting</b> 20 October 2025 at 6.30 pm.  Meeting closed at 6.45 pm	