

WEST BUTTERWICK PARISH COUNCIL

These are the Minutes of Full Council Meeting of the West Butterwick Parish Council held at Fred Wooffitt Memorial Hall, West Butterwick on 19 January 2026.

In Attendance: Cllr Drakes, (Chair), Cllr Brown, Cllr Fowler, Cllr Harris, Cllr McManus, Cllr Marshall and Cllr Shadlock.

Clare Boyall Clerk and Responsible Financial Officer

1 Member of the Public

	Item	Prop																				
01/01/26	<p>Public Participation Session A member of the public spoke briefly about their recent resignation from the Parish Council.</p>																					
02/01/26	<p>Apologies None.</p>																					
03/01/26	<p>Declarations of Interest None.</p>																					
04/01/26	<p>Granting of Dispensations (Code of Conduct, 2012) None.</p>																					
05/01/26	<p>Draft Minutes of the Full Council meeting held on 15 December 2025 Cllr Harris proposed that the draft minutes of the full council meeting held on 15 December 2025 be approved as a true record, seconded by Cllr Brown. All in favour. Resolved.</p>																					
06/01/26	<p>Draft Minutes of the Finance Committee meeting held on 15 December 2025 Cllr Harris proposed that the draft minutes of the Finance Committee meeting held on 15 December 2025 be approved as a true record, seconded by Cllr Fowler. All in favour. Resolved.</p>																					
07/01/26	<p>Chairperson's Items The mower has been returned but this was delayed due to the ground conditions on the playing field.</p> <p>There is a water leak on School Lane.</p>																					
08/01/26	<p>Clerk's Report Alterations have been completed on the Playing Field Rules of Use.</p> <p>There is still no answer from the school regarding their insurance and risk assessments for using the playing field.</p> <p>A VAT claim has been submitted.</p>																					
09/01/26	<p>Financial Report</p> <table border="1"> <thead> <tr> <th>Cheque</th> <th>Recipient</th> <th>Purpose</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>101654</td> <td>Staff</td> <td>January Salary</td> <td>Confidential</td> </tr> <tr> <td>101655</td> <td>C Boyall</td> <td>Mileage</td> <td>11.70</td> </tr> <tr> <td>101655</td> <td>C Boyall</td> <td>Postage</td> <td>6.96</td> </tr> <tr> <td>101656</td> <td>HMRC</td> <td>PAYE</td> <td>Confidential</td> </tr> </tbody> </table>	Cheque	Recipient	Purpose	Total	101654	Staff	January Salary	Confidential	101655	C Boyall	Mileage	11.70	101655	C Boyall	Postage	6.96	101656	HMRC	PAYE	Confidential	
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	DD	Sage One	Payroll Services	13.20
	Cllr Harris proposed that the financial report be accepted and the cheques for payment should be signed, seconded by Cllr Fowler. All in favour. Resolved.			
10/01/26	Budget and Precept 2026/2027 The budget and Precept were discussed. A Precept of £5000 will mean an increase of £3.44 for the year for a Band D property which equates to 28p per month. Cllr Marshall proposed to approve the budget and set the Precept at £5000 for 2026/2027, seconded by Cllr Shadlock. All in favour. Resolved.			
11/01/26	Planning Permission Granted Cllr Drakes proposed to note that permission has been granted for application PA/2025/1452, seconded by Cllr Shadlock. All in favour. Resolved.			
12/01/26	Playground Inspection The new zipwire seat is with an ex-Cllr. Clerk will contact the ex-Cllr. This will be installed. Cllr Drakes proposed to note the playground inspection report, seconded by Cllr Marshall. All in favour. Resolved.			
13/01/26	Transfer of Grass Cutting Contract and Weed Spraying for 2026 The lack of information from N Lincs Council was discussed. As timescales are likely to be very tight quotations will need to be sought on the schedule that has been sent out. Cllr Drakes proposed that the Parish Council express a firm interest in taking over the grass cutting contract and weed spraying and that quotations be sought, seconded by Cllr Shadlock. All in favour. Resolved.			
14/01/26	Playing Field Rules of Use Deferred to the next meeting.			
15/01/26	Ward Councillor Report Ward Cllr Kennedy has sent some information to the Clerk in her absence. Residents that have not applied for an energy saving device must do so prior to the end of March. Air fryer courses are available for residents.			
16/01/26	Highways, Footpaths and Street Lighting Ward Cllr Kennedy to be contacted asking for a definitive date for the road resurfacing in West Butterwick. Ward Cllr Kennedy to also be contacted regarding what is happening with the buses whilst the roadworks are ongoing in the village.			
17/01/26	Date and Time of Next Meeting To note the date and time of the next meeting as Monday 16 February 2026 at 7 pm. Noted. Meeting finished at 8.15 pm.			