

WEST BUTTERWICK PARISH COUNCIL

These are the Minutes of Full Council Meeting of the West Butterwick Parish Council held at Fred Wooffitt Memorial Hall, West Butterwick on 16 February 2026.

In Attendance: Cllr Fowler, Cllr Harris, Cllr Marshall and Cllr Shadlock (Vice Chair).

Clare Boyall Clerk and Responsible Financial Officer

0 Member of the Public

	Item	Prop																								
01/02/26	Public Participation Session None.																									
02/02/26	Apologies Cllr Drakes and Cllr Brown.																									
03/02/26	Declarations of Interest Cllr Harris 10/02/26 Personal																									
04/02/26	Granting of Dispensations (Code of Conduct, 2012) None.																									
05/02/26	Draft Minutes of the Full Council meeting held on 19 January 2026 Cllr Harris proposed that the draft minutes of the full council meeting held on 19 January 2026 be approved as a true record, seconded by Cllr Marshall. All in favour. Resolved.																									
06/02/26	Chairperson's Items None.																									
07/02/26	Clerk's Report Communication was sent to a resident to ask for the zipwire seat. The resident did not have it, but this has been found and will be installed. Ward Cllr Kennedy was contacted for a definitive date for the road resurfacing. Ward Cllr Kennedy was contacted regarding the buses during the planned roadworks. The Precept was submitted for 2026/2027. A firm interest was submitted to N Lincs Council for the grass cutting and weed spraying contract for this year. Quotations were sought. At this point Cllr Fowler and Cllr Harris declared an interest in the next item.																									
08/02/26	Financial Report																									
	<table border="1"> <thead> <tr> <th>Cheque</th> <th>Recipient</th> <th>Purpose</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>101657</td> <td>Staff</td> <td>February Salary</td> <td>Confidential</td> </tr> <tr> <td>101658</td> <td>C Boyall</td> <td>Mileage</td> <td>11.70</td> </tr> <tr> <td>101659</td> <td>HMRC</td> <td>PAYE</td> <td>Confidential</td> </tr> <tr> <td>101660</td> <td>West Butterwick Village Hall</td> <td>Room Rental 2025</td> <td>188.00</td> </tr> <tr> <td>DD</td> <td>Sage One</td> <td>Payroll Services</td> <td>13.20</td> </tr> </tbody> </table>	Cheque	Recipient	Purpose	Total	101657	Staff	February Salary	Confidential	101658	C Boyall	Mileage	11.70	101659	HMRC	PAYE	Confidential	101660	West Butterwick Village Hall	Room Rental 2025	188.00	DD	Sage One	Payroll Services	13.20	
Cheque	Recipient	Purpose	Total																							
101657	Staff	February Salary	Confidential																							
101658	C Boyall	Mileage	11.70																							
101659	HMRC	PAYE	Confidential																							
101660	West Butterwick Village Hall	Room Rental 2025	188.00																							
DD	Sage One	Payroll Services	13.20																							

	<p>Cllr Marshall proposed that the financial report be accepted and the cheques for payment should be signed, seconded by Cllr Shadlock. All in favour. Resolved.</p>	
09/02/26	<p>Playground Inspection Cllr Drakes had completed a playground inspection. Cllr Fowler will install the new zipwire seat. Cllr Marshall proposed to note the playground inspection, seconded by Cllr Shadlock. All in favour. Resolved.</p>	
10/02/26	<p>Planning Applications to Consider Application No: PA/2026/105 Proposal: Planning permission to erect a single dwelling with garage. Site: 45 North Street, West Butterwick, Scunthorpe, DN17 3JR</p> <p>Cllr Marshall proposed no comment be submitted for this planning application, seconded by Cllr Fowler. All in favour. Resolved.</p>	
11/02/26	<p>Data Protection Impact Assessment Cllr Harris proposed to approve the Data Protection Impact Assessment, seconded by Cllr Fowler. All in favour. Resolved</p>	
12/02/26	<p>Display Screen Equipment Policy Cllr Marshall proposed to adopt the Display Screen Equipment Policy and risk assessment, seconded by Cllr Fowler. All in favour. Resolved.</p>	
13/02/26	<p>IT Policy - Updated Cllr Fowler proposed to adopt the updated IT Policy, seconded by Cllr Marshall. All in favour. Resolved.</p>	
14/02/26	<p>Transfer of Grass Cutting Contract and Weed Spraying for 2026 The quotations for the grass cutting and weed spraying were considered. Cllr Fowler proposed to accept the quotation from Yards Apart for the grass cutting but that the council are unable to accept the contract for the weed spraying due to the level of the contract value offered by N Lincs Council, seconded by Cllr Marshall. All in favour. Resolved.</p>	
15/02/26	<p>Playing Field Rules of Use Cllr Fowler proposed to adopt the Playing Field Rules of Use, seconded by Cllr Harris. All in favour. Resolved.</p>	
16/02/26	<p>LGR Consultation for Greater Lincolnshire including North Lincolnshire and North East Lincolnshire Cllr Harris proposed to support the proposal that N Lincs Council remain a unitary council, seconded by Cllr Fowler. All in favour. Resolved.</p>	
17/02/26	<p>North Street Speed Limit The speed limit on North Street was discussed. A previous officer that had attended site did not think that there was anything further that could be done to help. There is a pinch point from 33 North Street to the Riverside flats and a road narrow sign would be beneficial. Cllr Shadlock proposed to write to N Lincs Council to request signage, seconded by Cllr Harris. All in favour. Resolved.</p>	SD
18/02/26	<p>Ward Councillor Report The night road closure was due to water being pumped out when it is high tide. Skip lorries and parking at Parklands have been reported. The business at the site at South Ewsters has been re-reported. There is 1 month left to apply for the air fryers.</p>	

<p>19/02/26</p>	<p>Highways, Footpaths and Street Lighting Cllr Shadlock has reported cars churning up the verges on Parklands. Cllr Marshall stated that West Street is in a poor condition. Cllr Harris stated that the vicarage mere is in a poor state due to the building work that has occurred at no 37.</p>	
<p>20/02/26</p>	<p>Date and Time of Next Meeting To note the date and time of the next meeting as Monday 16 March 2026 at 7 pm. Noted.</p> <p>Meeting finished at 8.01 pm.</p>	