

WEST BUTTERWICK PARISH COUNCIL

These are the Minutes of Full Council Meeting of the West Butterwick Parish Council held at Fred Wooffitt Memorial Hall, West Butterwick on 20 April 2026.

In Attendance: Cllr Drakes (Chair), Cllr Brown, Cllr Fowler, Cllr Harris, Cllr Marshall and Cllr Shadlock.

Clare Boyall Clerk and Responsible Financial Officer

Ward Cllr David Rose

2 Member of the Public

	Item	Prop																																
	Representatives from the local Police force attended the meeting to speak to Cllrs regarding local policing and local issues in the village.																																	
01/04/26	Public Participation Session None.																																	
02/04/26	Apologies None.																																	
03/04/26	Declarations of Interest None.																																	
04/04/26	Granting of Dispensations (Code of Conduct, 2012) None.																																	
05/04/26	Draft Minutes of the Full Council meeting held on 16 March 2026 Cllr Harris proposed that the draft minutes of the full council meeting held on 16 March 2026 be approved as a true record, seconded by Cllr Drakes. All in favour. Resolved.																																	
06/03/26	Chairperson's Items The Chair thanked Cllrs for sending reports into N Lincs Council regarding the road conditions in the village.																																	
07/03/26	Clerk's Report The Parish Council's comments to planning application PA/2026/181 The application for the Remembrance Sunday road closure has been submitted. Invoices for the land rents have been sent. The first invoice for 2026/2027 for Jubilee Surgery has been sent.																																	
08/04/26	Financial Report																																	
	<table border="1"> <thead> <tr> <th>Cheque</th> <th>Recipient</th> <th>Purpose</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>101666</td> <td>R A Fowler</td> <td>Diesel for Mower</td> <td>64.54</td> </tr> <tr> <td>101667</td> <td>Staff</td> <td>April Salary</td> <td>Confidential</td> </tr> <tr> <td>101668</td> <td>C Boyall</td> <td>Mileage</td> <td>16.74</td> </tr> <tr> <td>101668</td> <td>C Boyall</td> <td>Postage</td> <td>14.48</td> </tr> <tr> <td>101668</td> <td>C Boyall</td> <td>Home Office Allowance</td> <td>78.00</td> </tr> <tr> <td>101669</td> <td>HMRC</td> <td>PAYE</td> <td>Confidential</td> </tr> <tr> <td>101670</td> <td>Yards Apart</td> <td>Grass Verge Cut 1</td> <td>210.00</td> </tr> </tbody> </table>	Cheque	Recipient	Purpose	Total	101666	R A Fowler	Diesel for Mower	64.54	101667	Staff	April Salary	Confidential	101668	C Boyall	Mileage	16.74	101668	C Boyall	Postage	14.48	101668	C Boyall	Home Office Allowance	78.00	101669	HMRC	PAYE	Confidential	101670	Yards Apart	Grass Verge Cut 1	210.00	
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	101671	ERNLLCA	Annual Membership 2026 2027	472.77
	DD	Sage One	Payroll Services	13.20
	Cllr Harris proposed that the financial report be accepted and the cheques for payment should be signed, seconded by Cllr Brown. All in favour. Resolved.			
09/04/26	Playground Inspection Cllr Drakes had completed a playground inspection and distributed this to Cllrs. There is a very small hole that has appeared on one of the swing seats. This requires monitoring. The cleaning of the play equipment needs to be organised. Cllr Fowler will email Cllrs when he is free to do this. The zipwire seat has been hung up to straighten out prior to being installed. All in favour. Resolved.			
10/04/26	Best Kept Village Cllr Harris proposed to enter the competition at a cost of £40 but not to enter the CPRE 100 category, Cllr Brown. All in favour. Resolved.			
11/04/26	In Bloom Grant Discussed. Cllr Shadlock proposed to apply for a grant for plants and compost and that the Clerk will submit the application, seconded by Cllr Marshall. All in favour. Resolved.			
12/04/26	Condition of the Roads in the Parish Several emails have been sent to N Lincs Council regarding the condition of the roads. A discussion took place regarding the next steps to take. Cllr Harris proposed that a letter be sent to the leader of N Lincs Council Cllr Rob Walltham to ask for a site meeting, seconded by Cllr Marshall. All in favour. Resolved.			
13/04/26	Ward Councillor Report If anyone still has an old red bin Ward Cllr Rose can be contacted so that collection can be arranged. There is a new bus service called Connect2 which will be starting next week to replace the Just Go service. Booking will be possible maximum 1 week in advance. There is a grant for £100 available from N Lincs Council if a household's main source of heating is by oil. There is a scheme being run to add CCTV cameras to outside schools to prevent cars parking illegally.			
14/04/26	Highways, Footpaths and Street Lighting Covered under 12/4/26. BH 30 mph sign on West Street on the left hand side and right hand side on South Street have deteriorated and are not clear. BH Roadwork signs have not been collected. These will be reported to N Lincs Council.			
15/04/26	Date and Time of Next Meeting To note the date and time of the next meeting as Monday 18 May 2026 at 7 pm. Noted. Meeting finished at 8.12 pm.			