



WEST BUTTERWICK PARISH COUNCIL

MINUTES OF WEST BUTTERWICK PARISH COUNCIL MEETING held at Fred Wooffitt Memorial Hall, West Butterwick on 18 June 2018

Present: Cllr J Shadlock (Chair), Cllr S Drakes, Cllr F Harris, Cllr S Baines

Officer in attendance: Clare Boyall Clerk

Public: Ward Cllr Rose

29/18 To receive apologies for absence

Cllr A Jones, Cllr A Fowler, Cllr N Coggon and Cllr J Marshall

30/18 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None

31/18 To confirm the minutes of the Full Council meeting held on 21 May are a true and correct record of which took place.

Resolved - The minutes of the Full Council meeting on 21 May 2018 were signed as a true and correct record after the following correction:

The cheque credit to the accounts from West Butterwick Village Hall of £110 should read Scrap metal and not snooker table.

32/18 To confirm the minutes of the Finance Meeting held on 6 June 2018 are a true and correct record of which took place.

Resolved – The minutes of the Finance Meeting on 6 June 2018 were signed as a true and correct record.

33/18 Clerk's Report

- a. Cutting schedule has been agreed with Better Gardens and a contract has been requested but as yet this has not been received.
- b. The flyer requesting information for the Parish Emergency Plan has been compiled and printed. This is ready to be delivered to residents.
- c. The financial regulations have been reviewed by the Finance Committee and have been adopted and added to the website. The Finance Committee have also agreed their terms of reference.

34/18 Chair's announcements

- a. The new playground was officially opened on 23 May 2018 and is proving to be very popular. The Chair has received many positive comments.

35/18 Finance

- a. **Resolved:** Following cheques were approved for payment:

Payee	Detail	Amount
C Boyall	Wages and Expenses	£228.51
A Fowler	Flower Bed Construction	£83.09
Better Gardens	Churchyard Grass Cutting x2 inv	£232.00
A Jones	Mower Repair and Plants for Planters	£191.70

- b. To receive the financial report 30 May 2018. **Resolved**

36/18 Paths Partnership

The Clerk has requested further clarification from Dave Sanderson at North Lincs Council regarding funding. Documentation received previously had stated that a sum of money would be received per square metre of footpaths. Depending on which quote decided upon the amount of funding received may enable a 5th cut of the grass on the footpaths to be done each year. The Clerk has spoken to Dave Sanderson today and he stated that North Lincs Council would only reimburse the amount of the quote selected for 4 cuts per year. Cllrs felt that there would be no incentive for the Parish to take over the management of the footpaths if this was the case. Clerk to investigate further.

37/18 Playground Inspection

An inspection/risk assessment was completed today. There are still some outstanding work to be completed by LUDUS. Cllr Drakes observed that the ground has sunk between the bolding cube and the mother and child swing. The picnic tables still need to be re-painted. The new signs need to be added and a swing needs to be installed. The MUGA has been re-painted and the gates repaired. Cllr Baines has been approached and a request has been submitted that a covered area for parents be erected. It was felt that this could be a future project.

38/18 GDPR Information

Privacy Notice documentation has been given to all Cllrs and a Privacy Notice has been added to the website.

39/18 Planning Permission

None

40/18 Planning Permission Granted

Noted

41/18 Correspondence

None.

42/18 Highways, Footpaths and Street Lighting

None.

Meeting closed at 19.30

Signature	Date
Designation	