



WEST BUTTERWICK PARISH COUNCIL

MINUTES OF WEST BUTTERWICK FINANCE MEETING held at Fred Wooffitt Memorial Hall, West Butterwick on 10 September 2018

Present: Cllr J Shadlock, Cllr A Fowler, Cllr A Jones and Cllr B Harris

Officer in attendance: Clare Boyall Clerk and RFO

77/18 To Receive apologies for absence

None

78/18 a To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest declared.

None

b To dispensations given to any member of the council in respect of items not his meeting's agenda.

None

79/18 To discuss and resolve the annual budget 2019 2020

The annual budget figures were discussed and recommendations for 2019/2020 made. To be able to make an informed decision estimated spending figures are needed for the months September to April.

80/18 To discuss the Precept 2019 2020

This was discussed. The Cllrs would like more information on how the Precept is divided amongst the parishioners in the parish. Clerk will bring this information to the next meeting.

81/18 To discuss the Asset Register

The Asset Register is almost complete. The playing field was purchased on 31 March 1953 for £400. The snooker table was purchased on 9 May 1994. This is insured through the community centre's insurance and Cllr Fowler advised that this should be insured for no more than £1200.

At this point Cllr Harris suggested that the format of accounts be changed to show balances on the agenda. Cllr Harris showed a balance sheet from 2012. She felt that the bank reconciliation was not clear as it did not show the accounts for payment for that month. The Clerk informed the meeting that the accounts spreadsheet was one supplied and recommended by the auditor. The spreadsheet was reconciled to the bank statement each month and that the accounts for payment shown on each month's agenda did not appear on the spreadsheet as they had not been agreed for payment by the council until the meeting.

It was resolved to add a total income, total expenditure and balance figure which includes the accounts for payment total onto each month's agenda.

Meeting Closed at 8 pm

Signature

Date

Designation