



WEST BUTTERWICK PARISH COUNCIL

MINUTES OF WEST BUTTERWICK PARISH COUNCIL MEETING held at Fred Wooffitt Memorial Hall, West Butterwick on 17 September 2018

Present: Cllr J Shadlock (Chair), Cllr A Jones, Cllr Coggon, Cllr F Harris, Cllr Marshall, Cllr Drakes and Cllr S Baines

Officer in attendance: Clare Boyall Clerk

Public: Ward Cllr Rose

82/18 To receive apologies for absence

Cllr A Fowler

83/18 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None

84/18 To confirm the minutes of the Full Council meeting held on 20 August 2018 are a true and correct record of which took place.

Resolved - The minutes of the Full Council meeting on 20 August 2018 were signed as a true and correct record.

85/18 Clerk's Report

- a A confirmation email has been sent to LUDUS regarding the issues raised at the meeting held with them on 20 August. No reply has been received so far. The invoice for the extra work needed because of the poor ground conditions has not been received and therefore the second grant money has not been requested.
- b The clerk has sent the grant cheque to St Mary's Church enclosing a letter requesting that the topsoil and work refuse be removed from the churchyard as per an invoice supplied to the Council in order that all grass areas in the churchyard can be cut.
- c The double yellow lines have been painted near the school.
- d The new Asset Register is almost complete.

86/18 Chair's announcements

Cllr Shadlock informed the meeting that there are still 2 old signs present where the new yellow lines have been painted. One states no parking between 8 am and 6 pm and the other states parking for 30 minutes only. These are historical signs from a time when there was a shop in the vicinity. There are also white car parking bay lines still present on the road. Cllr Rose will arrange for this to be rectified. However Cllr Shadlock stated that the yellow lines are having the desired effect and cars are no longer parking in the area.

87/18 Finance

- a. **Resolved:** Following cheques were approved for payment:

Payee	Detail	Amount
C Boyall	Wages and Expenses	£386.74
Better Gardens	Churchyard Grass	£116.00
Vision ICT	Website Maintenance	£150.00
Cllr A Jones	Village Plants	£119.29
Santander	Transfer of Funds	£10,000.00

- b. To receive the financial report 31 August 2018. **Resolved**

Cllr Harris asked if the £10,000 had been transferred to the Santander account yet. The Clerk stated that this could only be done by a signatory on the HSBC account and that there is a cheque ready to be signed to be deposited into the Santander account. Cllr Harris will deposit this cheque.

88/18 Emergency Plan

The Clerk has been forwarded the name of a person offering help from Cllr Coggon. This will be added to the plan. When this has been done it will be emailed to Cllrs. Cllr Harris asked how the plan will be distributed. The Clerk stated that a copy will go to all those named in the plan and to North Lincs Council. Cllr Harris suggested that this should be distributed to all households in the Parish. The clerk stated that this would be costly, but a copy of the plan can be added to the website. It was suggested that as everyone may not have access to the internet a leaflet could be distributed to all households informing them that the plan has been updated and is available on the website or a copy can be requested from the clerk. It was resolved to do this once the plan is complete.

89/18 Playground Inspection

An inspection has taken place by Cllr Drakes. There are weeds around the edges of the MUGA but this has been sprayed. There are also weeds growing through the new matting around the toddler multiplay. The zipwire is hanging low and requires adjustment. LUDUS did say that they would do this and supply the height measurement for future adjustments, but this has not been done. There is a scratch on the paintwork of the platform for the zipwire. The Oink springer is squeaking and will need to be oiled.

Cllr Rose asked Cllrs for their permission to contact LUDUS regarding the outstanding work and issues raised. It was resolved that Cllr Rose could contact LUDUS.

90/18 GDPR Information

It was resolved to adopt the new CCTV policy.

91/18 Planning Permission

Noted.

92/18 Planning Permission Granted

None.

93/18 Correspondence

None.

94/18 Highways, Footpaths and Street Lighting

- a The edges on Parklands have been filled in with topsoil but this has already been driven over by a vehicle.
- b Tree roots are pushing through the tarmac on the path from a tree belonging to no 56 Parklands. The path has been re-tarmaced over once but the roots are coming through again. The top of the tree is also interfering with the telephone lines.

- c The path around the surgery at the junction of The Croft and School Lane is breaking up. Clerk to report this.
- d The footpath that joins onto the Millennium Path is very rough. It was suggested that the new housing company could be approached to see if they could help with re-surfacing. Cllr Harris will supply exact location and details of the company to contact to the clerk.
- e Complaints have been circulated in the village regarding the recent fireworks display held recently. Cllrs were told that parishioners would be informed that the display would be held by the parishioners requesting permission for the display. It was resolved that care consideration would be needed if future requests were received.
- f Cllr Jones has been asked to bring up the lack of a footpath at the end of West Street. This land is outside of the boundary of West Butterwick.
- g Cllr Coggon stated that N Lincs Council have repaired the footpath on West Street. He also advised that the fingers have been replaced on the signpost.

Meeting closed at 20.25

Signature	Date
Designation	