



## WEST BUTTERWICK PARISH COUNCIL

### **MINUTES OF WEST BUTTERWICK PARISH COUNCIL MEETING held at Fred Wooffitt Memorial Hall, West Butterwick on 18 March 2019**

**Present:** Cllr J Shadlock, Cllr A Jones (Acting Chair), Cllr F Harris, Cllr N Coggon, Cllr A Fowler, Cllr J Marshall, Cllr S Drakes, Cllr S Baines and Ward Cllr D Rose

**Officer in attendance:** Clare Boyall Clerk

**Public:** None

#### **173/19 To receive apologies for absence**

None

#### **174/19 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

Cllr A Fowler	Item 181/19 Planning	PI
Cllr N Coggon	Item 181/19 Planning	PI

#### **175/19 To confirm the minutes of the Full Council meeting held on 18 February 2019 are a true and correct record of which took place.**

**Resolved** - The minutes of the Full Council meeting on 18 February 2019 were signed as a true and correct record. Proposed Cllr Harris, seconded Cllr Coggon.

#### **176/19 Clerk's Report**

- a LUDUS have contacted the Clerk and given the paint name in order for the second picnic table to be repainted after the vandalism. Extra pins have also been placed in the matting around the zipwire platform.
- b No further communication has been received regarding the road repairs between 4 and 10 Paddock Lane.
- c The Clerk has re-reported that a road sweeper is required. Confirmation has been received.
- d The Clerk has contacted the Planning Department regarding the flood defences. An update has been received and passed onto Cllrs. An offer was also extended to attend a future meeting. The Clerk will contact them to arrange this.
- e A signed copy of the surgery lease has been received from South Axholme Group Practice.
- f The Clerk has received the downloaded figures from the speed recorder from N Lincs Council. West Butterwick were assessed 5 years ago and did not appear high enough on N Lincs list to warrant extra measures. The Clerk has been advised that a new data assessment by N Lincs Council will take place in Spring. The Clerk will contact them to find out when this is likely to be.
- g A draft newsletter has been produced and circulated.

**177/19 Chair's Announcements**

An invitation has been received to the Lost Landscapes of Heroes Project celebration 29 March 2019. Noted.

An invitation has been received for N Linc Worker's Memorial Day celebrations on 29 April 2019. Cllr Marshall will attend.

The Annual Meeting of the Parish Council must take place within 14 days of the election which is due to take place in May. It was **resolved** that the Annual Meeting will take place on Monday 13 May 2019. Proposed Cllr Drakes, seconded Cllr Baines.

The Parish Council's mower has developed a fault and will need to be repaired. It was **resolved** to arrange for this to be repaired. Proposed Cllr Fowler, seconded Cllr Drakes.

**178/19 Finance**

- a. **Resolved:** Following cheques were approved for payment:  
Proposed Cllr Fowler, seconded Cllr Coggon

Payee	Detail	Amount
Staff	Wage and Expenses	Confidential
Smith of Derby	Service Agreement	£878.40

- b. To receive the financial report 28 February 2019. **Resolved.** Proposed Cllr Marshall, seconded Cllr Shadlock.
- c. The Clerk informed Cllrs that the Auditor had recommended that the Santander statements should be sent to the Clerk. Cllr Harris stated that the process for contacting Santander can be difficult. This was discussed at length. The Clerk will investigate opening a savings account with HSBC.
- d. The new accounts spreadsheet was discussed. It was **resolved** to use this spreadsheet from the start of the new financial year. Proposed Cllr Fowler, seconded Cllr Drakes.

**179/19 Newsletter**

This was discussed. Suggestions were given to the Clerk for inclusion in the newsletter. This will be sent out after the May elections.

**180/19 Playground Inspection**

An inspection was completed. The playground is in good condition. The matting around the support pole for the zip wire is still not level. Cllr Jones will add more soil under the matting to level the ground. The north picnic table needs to be painted following the vandalism. It was **resolved** that Cllr Jones will obtain a quote to have this table painted. Proposed Cllr Drakes, seconded Cllr Marshall.

Cllr Coggon left the room.

**181/18 Planning Permission**

PA/2019/320	Planning permission to erect general purpose agricultural building and potato store, including hard standing and ancillary site works Field 7478, Land North West Of, North Street, West Butterwick Mr Coggon
-------------	---

This application was discussed. Concerns were raised regarding access, the size of the development and the effect on the open character of the countryside. It was resolved to submit these comments to N Lincs Council.

PA/2019/376	Application for approval of all reserved matters pursuant to outline planning permission PA/2016/1365 for the erection of two detached dwellings Land between 56 and 60 North Street, West Butterwick, DN17 3JR Mr N Betts
-------------	--

This application was discussed. Noted.

### **182/18 Planning Permission Granted**

A notification of approval for outline planning permission was received today by the Clerk as follows:

PA/2018/2244	Outline planning permission to erect a dwelling and garage land north of 43 North Street West Butterwick
--------------	--

Noted.

Cllrs Coggon re-entered the room.

### **183/18 Correspondence**

- a Best Kept Village  
Invitation to participate again this year has been received. It was **resolved** to enter this competition again this year. Proposed Cllr Coggon, seconded Cllr Marshall

### **184/18 Highways, Footpaths and Street Lighting**

- a Cllr Jones informed those present that he has been approached regarding acquiring another noticeboard to be sited at the end of North Street. This was discussed. It was suggested that Cllr Jones ask the residents who broached the subject if they could suggest a siting for this noticeboard.
- b Cllr Coggon reported that a footpath sign has fallen down at Northfield Dyke. Clerk will report this to the Footpath's Officer.
- c Cllr Baines enquired if the overgrown hedge at South Ewsters had been cut. Ward Cllr Rose reported that this does not overhang the road.
- d Cllr Shadlock reported that residents are continuing to park their cars on the grass verges on Parklands despite the verge having been reported and repaired twice. Clerk to report this to N Lincs Council again and to contact ONGO.

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

### **185/19 To resolve the Clerk's wage and expenses for February 2019**

It was **resolved** to approve the Clerk's wage and expenses for January. Proposed Cllr Harris, seconded Cllr Shadlock

**Meeting closed at 8.45 pm**

Signature	Date
Designation	