



WEST BUTTERWICK PARISH COUNCIL

MINUTES OF WEST BUTTERWICK PARISH COUNCIL MEETING held at Fred Wooffitt Memorial Hall, West Butterwick on 21 January 2019

Present: Cllr J Shadlock (Chair), Cllr A Jones, Cllr F Harris, Cllr N Coggon, Cllr A Fowler, Cllr J Marshall and Cllr S Baines

Officer in attendance: Clare Boyall Clerk

Public: Ward Cllr D Rose

146/18 To receive apologies for absence

Cllr S Drakes

147/18 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None

148/18 To confirm the minutes of the Full Council meeting held on 17 December 2018 are a true and correct record of which took place.

Resolved - The minutes of the Full Council meeting on 17 December 2018 were signed as a true and correct record.

149/18 Clerk's Report

- a The damaged grass verge on Parklands has been reported and an evening inspection will be carried out.
- b The clerk has contacted N Lincs Council regarding the provision of horse signs on the road to Owston Ferry. They have no record of any signs having been sited on that road in the past. They require an exact location of where the signs were situated.
- c The clerk has now received next year's Service Level Agreement for the dog waste bins.
- d The clerk has been in contact with the solicitor regarding the new lease for the surgery. An instruction form has been received which the Chairperson now needs to sign.

150/18 Chair's announcements

None

151/18 Finance

- a. **Resolved:** Following cheques were approved for payment:

Payee	Detail	Amount
Staff	Wages, Exp and home office	£216.12
Cllr S Baines	Playground Signs	£60.00
WB Village Hall	Room Hire	£169.00

The clerk has also received an invoice for the financial training due to take place in February for £60. Owston Ferry Parish Council have agreed to pay half of the cost. It was resolved to pay this invoice.

- b. To receive the financial report 31 December 2018. **Resolved**
- c. An invoice has been received from Smith of Derby for updated software for the church clock. Cllr Coggon advised that this software was not essential for the running of the clock. Cllr Coggon is happy to manually adjust the clock should this be required in the future. Cllr Coggon will instruct Cllr Fowler on this procedure. It was resolved not to update the software for the clock.

152/18 Playground Inspection

An inspection was completed. The matting is still slightly lifted below the zipwire post. Cllr Baines has installed the new signs. Cllr Fowler has tightened the zipwire.

153/18 Planning Permission

PA/2018/2318	Planning permission to erect a single storey rear extension 1 Ulyett Lane West Butterwick
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No objections.

154/18 Planning Permission Granted

Noted.

155/18 Correspondence

- a. Road Closure
Noted
- b. Operation London Bridge
It was resolved not to instruct Vision ICT to alter the website at a cost of £35 plus VAT.

156/18 Highways, Footpaths and Street Lighting

- a. Cllr Marshall reported that the pavement has sunk outside 50 West Street. This has been caused by a lorry making a delivery.
- b. Cllr Harris reported that the pavements on North Street are in a poor state of repair. Ward Cllr Rose advised that there are no plans in the next 2 years to re-surface these. Ward Cllr Rose will arrange for an inspection to take place.
- c. A road sweeper is needed on West Street, Clerk to report.
- d. Cllr Jones has rectified the ground through the gate at the corner of the recreation field.
- e. Cllr Shadlock reported that a new bus timetable has not been installed at the bus stop at the top of Parklands. Clerk to report.
- f. Cllr Shadlock reported that a tree is now interfering with telephone lines at 56 Parklands. Clerk to report this.
- g. Cllr Shadlock advised that the contract for the churchyard grass cutting will be due for renewal. The clerk has spoken to Better Gardens and has been advised that there would be no increase in the price for next year. This was discussed and it was resolved to continue with the present contractor.

The meeting was closed at this point for a member of the public to speak.

Concerns were raised with the amount of dog fouling at the moment. The Parish Council have reported this previously. A newsletter will be produced in the near future to be sent out to residents and this topic will be included.

At this point the meeting was re-opened.

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Meeting closed at 7.40 pm

Signature	Date
Designation	