



WEST BUTTERWICK PARISH COUNCIL

MINUTES OF WEST BUTTERWICK PARISH COUNCIL MEETING held at Fred Wooffitt Memorial Hall, West Butterwick on 17 June 2019

Present: Cllr J Shadlock Chair, Cllr A Jones, Cllr A Fowler, Cllr F Harris, Cllr J Marshall, Cllr S Drakes, Cllr S Baines

Officer in attendance: Clare Boyall Clerk

Public: 1 member of the public

A member of the public spoke on the subject of a footpath in the village that was uneven. The Clerk advised that she had communicated the problems with the footpaths to the Public Rights of Way Department at N Lincs Council. She had also written to Ashcourt Builders but had not received any reply. More information will be covered in the Clerk's Report.

40/19 To receive apologies for absence

Ward Cllr D Rose

41/19 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None.

42/19 To confirm the minutes of the Full Council meeting held on 13 May 2019 are a true and correct record of which took place.

Resolved - The minutes of the Full Council meeting on 13 May 2019 were signed as a true and correct record. Proposed Cllr Fowler, seconded Cllr Marshall.

43/19 Clerk's Report

- a The Clerk has sent the details of the submissions to N Lincs Council regarding road repairs required a on Paddock Lane to Ward Cllr Rose as requested.
- b The Annual Audit documents have been submitted to PKF the external auditors and the audit documents have been added to the website.
- c The representative from The Environment Agency will be attending the next Full Council Meeting on n15 July at 7 pm to discuss the flood defence work.
- d The Clerk has sent an email to the Highway Maintenance Manager regarding the issues with grass verge parking on Parklands. No reply received as yet. Cllr Marshall stated that she had spoken about this at the recent NATS meeting and she was advised that there is nothing the Police can do if the pavement is not obstructed.
- e The Senior Public Rights of Way Officer has completed a site visit of the footpath from Ulyett Lane to Christopher's Meadow. He has reported that the surface, although rough, will likely settle down. He had also noticed that a footpath sign was missing. Cllr Jones stated that the sign was not missing but hidden in vegetation. A discussion took place regarding the issues with the footpaths

and it was resolved that the Clerk invite the Senior Public Rights of Way Officer to meet with a Cllr on site.

- f The Clerk has spoken to Better Gardens who will spray the weeds in the churchyard on their next visit. It was felt that it had probably been too wet to spray recently. Clerk will contact Better Gardens to check when this will be done and to ask about removing the weeds from inside of the graves.
- g The Clerk has been in contact with N Lincs Council Dog Warden. She will arrange high visibility patrols in the village. She has asked for residents to report any dog fouling to N Lincs Council. The Clerk has added contact details to the Council's website.
- h The Clerk advised that there is a new scheme about to be launched by the Police to tackle speeding. Due to previous concerns by the Council regarding speeding in the village the Clerk has registered West Butterwick's interest in this scheme.

44/19 Chair's Announcements

a Casual Vacancy

The Clerk apologised that although information was sent to Cllrs the item was missed as a main item on the agenda.

Cllr Shadlock read through Mr Broome's letter. Cllr Harris proposed to co-opt Mr Broome as a Cllr onto the Council, seconded by Cllr Baines. All in favour.

It was **resolved** that Mr Anthony Broome be co-opted onto the Council.

- b Cllr Fowler has obtained a quotation of £268.67 for weed spraying on the recreation field. The contractor has advised that the field should not be used for 24 hours once spraying has been completed. He will supply signs to be placed at the entrances to the field. A discussion took place regarding possible dates for the spraying to take place. Cllr Harris proposed to accept the quotation, seconded by Cllr Marshall. Clerk to contact the contractor to propose either 28 June or 1 July for spraying to take place.

It was **resolved** to accept the quotation for the spraying of weeds on the recreation ground.

45/19 Finance

- a. **Resolved:** Following cheques were approved for payment:
Proposed Cllr Drakes, seconded Cllr Marshall

Payee	Detail	Amount
Staff	Wage and Expenses	Confidential
Picnic Bench Painting	Best Kept Village	£68.00
Symes Baines Broomer	Surgery Lease	£300.00
B Brooks	Internal Audit	£300.00
Better Gardens	Grass Cutting x 3	348.00

- b. To receive the financial report 31 May 2019. **Resolved.** Proposed Cllr Drakes, seconded Cllr Marshall.

46/19 Playground Inspection

An inspection was completed today. The MUGA surface has some weeds present. The gate mechanism is not working and cannot be closed. Cllr Harris proposed that CJ Enterprises are asked to fix the hinge in the gate, seconded by Cllr Shadlock.

It was **resolved** that CJ Enterprises fix the gate hinge.

The hinges on the mother and baby swing still need to be oiled and the bench still needs to be painted by LUDUS. The concrete base for a bin has been loosened from the ground. Cllr Fowler suggested that he buy some cement and re-concrete the bin. Cllr Shadlock proposed that Cllr Fowler purchase a bag of cement, seconded by Cllr Marshall.

It was **resolved** that Cllr Fowler purchase a bag of cement.

47/18 Planning Permission

The Clerk has received 3 planning permission notifications today. These will be added to the next meeting as the statutory period for submitting comments will still be open on that date.

This application was discussed. No objections.

48/18 Planning Permission Granted

PA/2019/376	Erection of 2 detached dwellings on land between 56 and 60 North Street, West Butterwick Mr N Betts
PA/2019/533	Erection of a single storey rear extension 3 St Christopher's Meadow, West Butterwick Mr and Mrs Howarth

49/18 Recreation Field Bench

Cllr Shadlock detailed the information she had found on a new bench for the recreation field. A discussion took place. Cllr Marshall proposed that one of the existing benches on the recreation field that is seldom used be moved, seconded by Cllr Drakes. Cllr Fowler will inspect the seat to ascertain if this can be moved.

50/19 Portacabins West Butterwick Village Hall

Cllr Harris advised those present that the Portacabins will be moved slightly in order for the building work to begin on the new storage building. Once the work is completed the Portacabins will be removed from site.

51/19 Noticeboard

A discussion took place regarding replacing the noticeboard. Cllr Jones advised that new post legs are required, and a new lock and he has received a quotation for these repairs for £115. Cllr Shadlock proposed that this quotation be accepted, seconded by Cllr Harris.

It was **resolved** that the quotation for £115 be accepted.

52/19 To Appoint 2 Representatives for ERNLLCA

A discussion took place regarding this. Cllr Fowler and Cllr Drakes volunteered to be the Council's representatives. Clerk to advise ERNLLCA.

53/19 Correspondence

- a Forthcoming Meetings Poster
Noted.
- b CPRE – Judging will take place between 20 July and 2 August 2019
Noted.
- c The Clerk has received an email today from a resident detailing concerns regarding the condition of the footpaths in the village. Clerk to reply advising of what actions have been taken and what has been agreed earlier in the meeting.
- d The Clerk has received an email from 2 residents requesting an update on matters relating to the footpaths in the village. The Clerk will reply with up to date information received and what has been agreed earlier in the meeting.

54/19 Highways, Footpaths and Street Lighting

- a Cllr Shadlock advised that there is a tree belonging to N Lincs Council that is growing into and affecting the telephone wires on Parklands. Clerk will report this issue.

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

55/19 To resolve the Clerk's wage and expenses for May 2019

It was **resolved** to approve the Clerk's wage and expenses for March. Proposed Cllr Marshall, seconded Cllr Jones.

Meeting closed at 8.45 pm

Signature	Date
Designation	