



WEST BUTTERWICK PARISH COUNCIL

MINUTES OF WEST BUTTERWICK PARISH COUNCIL MEETING held at Fred Wooffitt Memorial Hall, West Butterwick on 20 January 2020

Present: Cllr J Shadlock Chair, Cllr A Jones, Cllr Harris, Cllr A Fowler, Cllr S Drakes, Cllr A Broome and Ward Cllr Rose

Officer in attendance: Clare Boyall Clerk

Public: 0 members of the public

142/20 To receive apologies for absence

Cllr J Marshall and Cllr S Baines.

143/20 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Harris	148/20 PI
Cllr Fowler	148/20 PI
Cllr Jones	148/20 PI

144/20 To confirm the minutes of the Full Council meeting held on 16 December 2019 are a true and correct record of which took place.

Resolved - The minutes of the Full Council meeting on 16 December 2019 were signed as a true and correct record. Proposed Cllr Fowler, seconded Cllr Drakes.

145/20 To confirm the minutes of the Extraordinary meeting held on 7 January 2020 are a true and correct record of which took place

Resolved – The minutes of the Extraordinary meeting on 7 January 2020 were signed as a true and correct record. Proposed Cllr Harris, seconded Cllr Broome.

146/20 Clerk's Report

- a The Clerk has not heard anything regarding the inspection that was to be carried out on the pothole on Paddock Lane. Ward Cllr Rose had advised at the last meeting that this was probably not deep enough for remedial work to be carried out.
- b The Clerk has now obtained the name of the replacement at The Environment Agency and will invite this person to a future meeting.
- c Cllr Shadlock has taken photographs of the grass verges on Parklands.
- d The Clerk has reported the manhole cover outside of 56 North Street. N Lincs Council have advised that this was not of an urgent nature and would be added to their programme of works. Cllr Harris advised that this has sunk again. Clerk will re-report.
- e The Clerk has reported the sinking footpath outside 50 West Street. N Lincs Council have advised that this was not of an urgent nature and would be added to their programme of works.

- f The dislodged litter bin on Parklands/West Street has been reported and fixed.
- g The Clerk has reported the vandalised footpath sign to Public Rights of Way. This has been acknowledged and will be collected and re-instated.
- h An email has been sent to The Lincolnshire Salad Company to ask that any permanent solution be done as soon as possible.
- i The Clerk has contacted N Lincs Council regarding the missing bus timetable. No reply received as yet.
- j The Clerk has submitted an appeal to the removal of the telephone box.
- k The Clerk has arranged for PC Raper to attend the February meeting of the Council.
- l The Clerk has obtained further information regarding the Churchyard and emailed this to the Councillors.

147/20 Chair's Announcements

- a The Chair raised the maintenance of the churchyard and a discussion took place. Cllr Broome proposed to obtain 3 quotations for the grass to be cut, seconded by Cllr Harris.

It was **resolved** to obtain 3 quotations for the churchyard grass to be cut.

- b The Chair advised that a telephone call had been received by the Clerk regarding dog fouling along South Street riverbank. The Clerk had advised the resident to contact N Lincs Council and that she would contact the Dog Warden. Cllr Fowler stated that this is not a recognised Public Footpath and the land probably belongs to the Environment Agency.
- c Cllr Shadlock has received information from Cllr Marshall that there are grants available for the VE Day celebrations. There is a proposed party for adults and children to be held at West Butterwick Village Hall. The Clerk will enquire regarding this grant.
- d Repairs were completed on the noticeboards in the village last year. However, the locks were not replaced at that time. Cllr Shadlock has received an invoice for £30 for the new locks and requests that this invoice is paid. Cllr Harris proposed that this invoice be paid, seconded by Cllr Drakes.

It was **resolved** that the invoice for the new noticeboard locks be paid.

148/20 Finance

- a. **Resolved:** The following cheques were approved for payment:
Proposed Cllr Drakes, seconded Cllr Shadlock.

Payee	Detail	Amount
Staff	Wage and Expenses	Confidential
Staff	Postage	£6.40
West Butterwick Village Hall	Room Hire	£173.88

- b. To receive the financial report 31 December 2019.
Proposed Cllr Harris, seconded Cllr Drakes.

It was **resolved** to accept the financial report 31 December 2019.

149/20 Playground Inspection

An inspection has been completed today by Cllr Jones. The entrance to the Recreation field is very muddy at the moment. An inspection has been completed recently of the play area and will be discussed at the next council meeting. Cllr Jones has cancelled the concrete being laid under the picnic table, but the ground needs to be levelled. An inspection of the playground will be made by Cllrs before the next meeting.

The Clerk will contact LUDUS regarding the zipwire and the incorrectly installed swing mentioned in the report before the next meeting.

150/20 Planning Permission

None

151/19 Planning Permission Granted

- a PA/2019/1914 Approval of reserved matters pursuant to outline application at Plots 3 and 4. Former site of 23 North Street, West Butterwick DN17 3JR

Noted.

- b PA/2019/1923 Approval of reserved matters to outline application PA/2019/1413 to erect a dwelling on Plot 1 at Plot 1, 23 North Street, West Butterwick DN17 3JR

Noted.

152/20 Pat Testing

Cllr Harris requested whether Cllrs wanted the air compressor PAT testing. This could be done at the same time as the Village Hall's PAT testing. Cllr Fowler stated that it may require pressure testing as well. Clerk to investigate.

153/20 Signage Quad Bikes

Cllr Harris stated that she had been informed that a quad bike had ridden over the Recreation Field. She stated that she did not think that this was a regular occurrence. Cllr Drakes pointed out that a small quad bike had been taken on to the recreation field by a child with its parents. Cllr Fowler proposed to monitor the situation, seconded by Cllr Shadlock.

It was **resolved** to monitor the use of quad bikes on the Recreation Field.

154/20 Correspondence

- a Email from a resident regarding vandalism in the village.
Cllr Shadlock stated that she had turned the bus stop post back to its correct position.

155/20 Highways, Footpaths and Street Lighting

- a Cllr Shadlock reported that the grass verge outside 12 Parklands has been damaged by cars and lorries mounting the verge. Clerk to report this.

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

156/20 To resolve the Clerk's wage and expenses for December 2019

It was **resolved** to approve the Clerk's wage and expenses for December. Proposed Cllr Jones, seconded Cllr Drakes.

Meeting closed at 8.14 pm

Signature	Date
Designation	